



# ***EUPA4BiH***

***„European Union Police Assistance for Bosnia and Herzegovina“***

***Call reference: 178815/DD/ACT/BA***

**Information session: 6 SEPT 2023**

***European Union Delegation to Bosnia and Herzegovina***



# ***Important***

- *This information session gives an introduction to the Guidelines for applicants and the Call for Proposals*
- *Only the Call for Proposals, Guidelines and clarifications, as published by the Contracting authority, are binding*



# The call for proposal

- The Action will be **implemented through a Grant Contract/Contribution Agreement** with EU Member States agencies and/or mandated bodies
- The action is foreseen to be implemented through sectorial **all-inclusive approach** (Transnational Organised Crime)
- Action will build on the results of previous EU funded projects in the law enforcement sector

# Call objectives



- ✓ Enhance the effectiveness of institutions involved in the **fight against transnational organised crime, corruption, drugs, money laundering, cybercrime, trafficking of human beings, terrorism, radicalisation, violent extremism, corruption** and ensure better institutional interoperability,
- ✓ Further **improve the collection and data exchange, and data protection** according to the EU applicable standards and best practices,
- ✓ **Improve governance standards**, to embed stability and progress towards EU membership, better identify and respond to threats, and strengthen capacities to prevent and fight crimes

# Key Components



- 1** Fight against transnational organised/serious crime  
Trafficking of Human Beings (THB)  
Drugs, corruption & cybercrime
- 2** Countering terrorism, Prevention of violent extremism and counterterrorism
- 3** Countering Financial crime, Money Laundering
- 4** Support the enhancement of effective cooperation among law enforcement bodies and with prosecutors; and judges
- 5** Enhancing external cooperation and coordination, information exchange, as well as international cooperation and coordination with EUROPOL and Interpol
- 6** Support drafting legislation, in line with EU acquis, European standards and best practices (improve respective bylaws and police legislation, SOPs, BoR, Guidelines, MoUs and other required legal documents, including personal data protection area)

# Key Components



- 7 Support authorities in demonstrating progress towards establishing a **track record** of proactive investigations, confirmed indictments, prosecutions and final convictions against organised crime and corruption, including at high-level
- 8 Enhance border security, and fight cross border organised crime
- 9 Complementary assistance to procure equipment to support better use of Special Investigative measures (SIMs), effective investigations and forensic capacities & specialised IT equipment that will enhance the capacity of the LEAs and further strengthening of data security and exchange (maximum 10% of the total cost of the action)

# Type of Activity



- The action is using an **all-inclusive approach; flexibility and adaptation** to the emerging needs is key.
- The indicative type of activities are listed under Components
- The project will serve as a **peer-to-peer advisory capacity** within the Home Affairs sector as well as the identified key sub-sectors.
- Resources should be made available to **respond in a flexible manner to relevant developments** throughout the implementation of the project.
- During the implementation of activities, the project should also **provide regular & ad hoc analytical reporting** to the EU Delegation and beneficiaries, and respond to requests for information related to the implementation of the reforms.

# Type of Activity



- For all of the activities the project will **work in constant collaboration and coordination with other EU financed bilateral or regional projects** as well as the EU financed flagship project within the justice sector called: “**EU4Justice phase II**”
- The project is expected to **work in constant collaboration and coordination with the other EU/Member states and other donors projects** in the Justice and Home Affairs field in order to **build synergies and to avoid overlapping**



# Relevant institutions

- The grant should mainly provide assistance to the relevant Bosnia and Herzegovina institutions (Ministry of Security BiH; The State Investigation and Protection Agency- SIPA; Border Police of BiH; Directorate for Coordination of Police Bodies of BiH; Service for Foreigner's Affairs; Forensic Examinations and Expertise Agency; Agency for Education and Professional Training; Police Support Agency; Indirect Taxation Authority; Personal Data Protection Agency in BiH; Agency for Identification Documents, Registers and Data Exchange of BiH; Agency for the Prevention of Corruption and Coordination of the Fight against Corruption; Ministry of Interior of Republika Srpska; Ministry of Interior of Federation Bosnia and Herzegovina and Federal Police Administration; Cantonal Ministries of Interior; Brčko District Police; Intelligence-Security Agency of Bosnia and Herzegovina)*



- ✓ **Team Leader** and min. 4 **Long Term Experts (Core Team - CT)** who will be responsible for key sub-sectorial components
- ✓ The CT will be based for the entire duration of the action in Sarajevo and be complemented by the assistance of **Short-Term Experts**. (Pool of experts)
- ✓ The MoS will appoint a **Project Contact point** among its staff.

During the implementation the beneficiary should:

- Liaise with all relevant stakeholders and establish close working relations
- Establish and maintain a 'donors mapping' of the projects in the field of the Action
- Implement the work plan of activities which it will have to design during the inception phase (i.e. the 1st 3 months of the contract),
- Liaise with the EU DEL and other projects and initiatives in the region



The applicants **must** take all necessary steps to **publicise** the fact that the European Union has financed the action. Communication and outreach to BiH citizens / EU Visibility is an important part of the project.

Applicants must guarantee the visibility of the EU financing (see the 2018 Communication and Visibility Requirements for EU External Actions:

[https://international-partnerships.ec.europa.eu/knowledge-hub/communicating-and-raising-eu-visibility-guidance-external-actions\\_en](https://international-partnerships.ec.europa.eu/knowledge-hub/communicating-and-raising-eu-visibility-guidance-external-actions_en)

# Budget & Duration



Overall **budget** - **€10 000 000**



- Maximum percentage: 100% of the total eligible costs of the action
- Maximum amount on supply/equipment: 10% of the total budget
- Duration: **48 - 60 months**





## ELIGIBILITY CRITERIA

### Lead applicant

- be a legal person,
- be a public body of a Member State of the EU or the UK or their mandate bodies\*, **entrusted with responsibilities** related to the implementation of activities relevant to the call.
- be **directly responsible for the preparation and management of the action** with the co-applicant(s) and affiliated entity(ies), not acting as an intermediary.

\* Mandated body according to the list of bodies from the Twining Manual:  
[https://neighbourhood-enlargement.ec.europa.eu/list-mandated-bodies-manual-revision-2017\\_en](https://neighbourhood-enlargement.ec.europa.eu/list-mandated-bodies-manual-revision-2017_en)

# Eligibility - Actors



- **Co-applicant(s)**
- Co-applicants are not obligatory, however, **taking into account the *size* of the grant and the *complexity* of the task; lead applicants are encouraged to work with co-applicants**, including respective administrations from other eligible countries or their mandated bodies.
- **In addition** to the categories referred above the **following are also eligible**:
- relevant **decentralised EU agencies (distinct bodies from the EU institutions – separate legal entities set up to perform specific tasks under the EU law)** such as but not limited to: the European Union Agency for Law Enforcement Training (**CEPOL**), European Monitoring Centre for Drugs and Drug Addiction (**EMCDDA**), European Union Agency for Cybersecurity (**ENISA**), European Police Office (**Europol**) & European Union Agency for Criminal Justice Cooperation (Eurojust).



## Co-applicants

- The maximum number of co-applicants that could be involved in the action is not limited.
- Participate in designing and implementing the action. Their costs are eligible in the same way as those incurred by the lead applicant.
- **Must satisfy the eligibility criteria as applicable to the lead applicant himself.**
- Must sign the mandate in Annex A.2 Section 5
- If awarded the grant contract, they become beneficiary(ies) in the action (together with the coordinator)



## Affiliated entities

- The lead applicant and its co-applicant(s) may act with affiliated entity(ies)
- Only entities having a structural link with the applicants (i.e. the lead applicant or a co-applicant), in particular a legal or capital link may be considered as affiliated entities to the lead applicant and/or to co-applicant(s)
- More details on what is an affiliated entity and what is not are included





## Associates

Other organisations or individuals may be involved in the action. Such associates play a real role in the action but may not receive funding from the grant, with the exception of per diem or travel costs. Associates do not have to meet the eligibility criteria referred to in Section 2.1.1.

Associates must be mentioned in Annex A.2 Section 4 — 'Associates participating in the action'.



## **Number of applications and grants per applicants/affiliated entities**

- ✓ The lead applicant may not submit more than one (1) application per lot under this call for proposals.
- ✓ A co-applicant/affiliated entity may not be the co-applicant or affiliated entity in more than one (1) applications per lot under this call for proposals.



Only **eligible costs** can be covered by a grant.

Eligible and non-eligible costs are indicated in the Guidelines, Section 2.1.5.

Eligible costs may be based on any or a combination of the following forms:

- actual costs incurred by the beneficiaries and affiliated entity(ies)
- one or more simplified cost options, Annex K of the Call

# How to apply?



PROSPECT is obligatory.

<https://webgate.ec.europa.eu/europeaid/prospect>

PADOR REGISTRATION is obligatory:

**Lead Applicant**

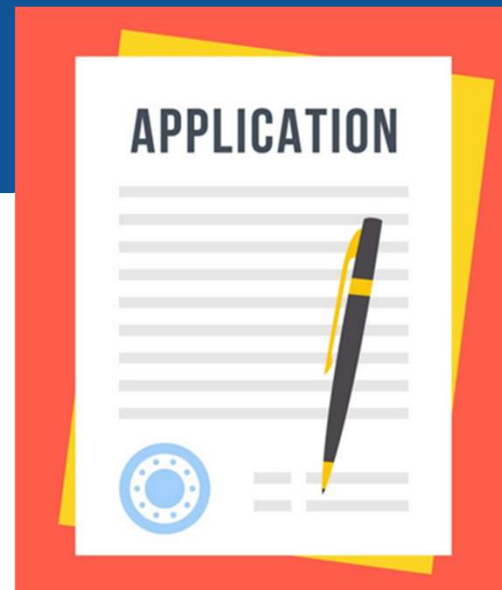
**COMPULSORY**

<https://webgate.ec.europa.eu/pador>

**Co-applicant(s)/affiliated entities**

**COMPULSORY**

*More details in section 2.2. of Guidelines*



# Submission and



# Deadlines

Submission of **proposal CN + Full Application** via PROSPECT

	DATE	TIME
1. Information meeting	06/09/2023	11:00
2. Deadline for <b>requesting any clarifications</b> from the contracting authority	30/09/2023	-
3. Last date on which <b>clarifications are issued</b> by the contracting authority	09/10/2023	-
4. <b>Deadline for submission</b> of applications	20/10/2023	12:00
5. Information to lead applicants on opening, administrative checks and concept note evaluation (Step 1)	20/11/2023 (*)	-

Questions to be sent to the below EU DEL FMB:

[delegation-bosnia-and-herzegovina-cfp@eeas.europa.eu](mailto:delegation-bosnia-and-herzegovina-cfp@eeas.europa.eu)

**All questions on PADOR / PROSPECT:**  
[INTPA-SUPPORT-SERVICES@ec.europa.eu](mailto:INTPA-SUPPORT-SERVICES@ec.europa.eu)

# Concept Note



- Use the provided template (A.1) and follow the instructions
- Must be in English
- Budget estimate (EU contribution) in EURO
- Declaration by the Lead Applicant

AND

Please do not forget the Checklist!

## Evaluation

- ***Relevance: 20 points***

Call objectives, needs or the priorities or sectors, final beneficiaries and target groups needs, added values

- ***Design: 30 points***

coherence, problem analysis, external factors, feasibility and consistency with objectives and results, cross-cutting issues

- ✓ Minimum 30 points for further consideration
- ✓ CNs to a minimum 400% of the Call budget

# Full application



- Must use the provided template (A.2) and follow the instructions
- Must be in English
- Detailed budget (EU contribution) in EURO
- Declaration by the lead applicant
- Mandates by co-applicants
- Lead applicants are free to adapt the percentage of co-financing required within the minimum and maximum amount and percentages of co-financing, as laid down in Section 1.3. of the Guidelines

AND

Please do not forget the Checklist!



## Evaluation

- *Financial and Operational Capacity: **20 points***
- *Relevance: **20 points (transferred from CN)***
- *Design of the action: **15 points***
- *Implementation approach: **15 points***
- *Sustainability: **15 points***
- *Budget: **15 points***

*If the total score for Section 1 (financial and operational capacity) is less than 12 points, the application will be rejected. If the score for at least one of the subsections under Section 1 is 1, the application will also be rejected.*

# Oral Presentation of the proposal

- *Following the opening and administrative checks and the evaluation of the concept notes, as part of the evaluation of the full application, the Contracting Authority will invite the pre-selected applicants to an oral presentation of their proposal*
- *The presentation should be done by the designated Team Leader. Long Term Experts (core Team) should also participate at the presentation in case their contribution is needed for the specific component/activity*
- *Key points for applicants to cover during the oral presentation are listed under Section 2.3 – Step 2 of the GfA*

# Where to apply?



# EuropeAid website No:178815

<https://webgate.ec.europa.eu/online-services/#/>

Search n 178815

## EUPA4BiH - European Union Police Assistance for Bosnia and Herzegovina

EuropeAid/178815/DD/ACT/BA

Grant

Open for submission

General information

Documents

Submission service

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General information

Programme	Geographical Zone	Budget
Instrument for Pre-accession Assistance for Rural Development	Bosnia and Herzegovina	10,000,000 (EUR)
Published	Updated	Deadline
17/07/2023	27/07/2023	20/10/2023

# Where to apply?



# EUD BiH website No:173156



[https://www.eeas.europa.eu/delegations/bosnia-and-herzegovina/eupa4bih-european-unio-police-assistance-bosnia-and-herzegovina-europeaid178815ddactba\\_en?s=219](https://www.eeas.europa.eu/delegations/bosnia-and-herzegovina/eupa4bih-european-unio-police-assistance-bosnia-and-herzegovina-europeaid178815ddactba_en?s=219)

Deadline: 20.10.2023

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**PADOR / PROSPECT**  
[INTPA-SUPPORT-SERVICES@ec.europa.eu](mailto:INTPA-SUPPORT-SERVICES@ec.europa.eu)



**for your attention!**