

Questions and Answers - IV
Restricted Call for Proposal
Support to Civil Society in Namibia
EuropeAid/173820/DD/ACT/NA

As per section 2.2.4 of the Guidelines, “to ensure equal treatment of applicants, the contracting authority cannot give a prior opinion on the eligibility of lead applicants, co-applicants, affiliated entity(ies), an action or specific activities.”

	Questions and Answers related to the call - EuropeAid/173820/DD/ACT/NA	
	QUESTION	ANSWER
1	We are challenged and will appreciate if you can link us up with someone who can assist us in correctly updating our organizational information on the PADOR.	<p>Please go the Pador Website and on the left hand side you will find:</p> <ul style="list-style-type: none"> - Online IT support - User manual <p>Both sources should assist you in filling in the necessary information.</p>
2	In case, we our Full Application will be accepted/is successful: When could the project start/ when could be expect the funding?	We can assume that a full evaluation process will be completed by the end of September. The next step will entail drafting of a contract that may take 2-4 weeks. Once the contract is signed, the implementation may start immediately after (e.g. from 1 December) and a pre-financing is paid within 30 days of the contract signature.
3	In our concept note that got accepted we indicated in Point 1.2 vii that our anticipated timeframe should be 24 months, but in our EU Application Portal (Prospect) it says 36 months. We assume that this is the general timeframe and that we can go ahead to plan the action for 24 months. Is that correct?	Please see Art 2.2.5 of the Guidelines for applicants and the third bullet point, which speaks about adjusting the duration of the action. 36 months is the maximum period allowed by the Guidelines. Information provided by your organisation in Prospect must be the same as the one in the full application. Please make sure that this is the case.
4	In the Acceptance letter is says: “Please ensure that the relevant entities are duly registered in PADOR and that all information is uploaded and up-to-date by	Please make sure that all entities (lead applicant, co-applicants (if any), affiliated entities (if any) uploaded the necessary

	<p>the submission deadline. Otherwise, your application may be excluded.” How can we verify that we did so? Could you please let us know if PADOR has all needed information?</p>	<p>documents as mentioned in Art 2.2.5. of the Guidelines.</p> <p>At this moment we are not able to evaluate the correctness of the documentation that has been uploaded. It will be done after the deadline by the evaluation committee.</p> <p>In order to assist with the application process it is also recommended that you pay attention to the checklist for self-guidance which is at the very end of Annex A2 (grant application form).</p>
5	<p>I would like to ask if it is possible for the main applicant to submit the full application without the co-applicant that we mentioned when we submitted the concept note.</p>	<p>Please see Art 2.2.5 of the Guidelines for applicants and the second bullet point: <i>The lead applicant may add, remove or replace one or more co-applicant(s) or affiliated entity(ies) only in duly justified cases.</i></p> <p>If this is the case please duly justify in the full application form.</p> <p>In addition, please make sure that the condition in Art 2.1.1 of the Guidelines is ensured: <i>The lead applicant may act individually or with co-applicant(s). If the lead applicant is not a "local organisation" (i.e. legally established on the territory of the Republic of Namibia) as defined in 2.1.1, it must act with at least one "local organisation" as co-applicant.</i></p>
6	<p>During the process of engaging with our co-applicant in the process of writing the full application, we realised that there were quite different expectations from the side of our co-applicant compared to how we understood their level of engagement. They would serve as one of the (up to nine) CSO-Hubs in the three target regions, yet it turned out that; they had a slightly different understanding of the scope.</p> <p>Hence, while we are currently in constructive discussions to reach common ground, I would like to find out if - as an alternative option - submitting the full application with having the co-applicant</p>	<p>Please see response to Q5.</p>

	removed (yet possibly still a Hub-CSO during implementation, yet not in the role of "co-applicant") is possible or not anymore at this stage?	
7	Where do we find the EU plans and Programs referenced in the specific objectives to this call (See Section 1.2)?	<p>Rights based approach: https://ec.europa.eu/international-partnerships/news/taking-forward-commitment-reducing-inequalities-human-rights-based-approach-toolbox-adopted_en</p> <p>European Consensus on Development: https://www.consilium.europa.eu/media/24004/european-consensus-on-development-2-june-2017-clean_final.pdf</p> <p>EU Action Plan on Human Rights and Democracy: https://www.eeas.europa.eu/sites/default/files/eu_action_plan_on_human_rights_and_democracy_2020-2024.pdf</p> <p>Gender Action Plan: https://ec.europa.eu/international-partnerships/topics/gender-equality-and-empowering-women-and-girls_en#header-5139</p> <p>NDICI Global Europe: https://ec.europa.eu/international-partnerships/global-europe</p>
8	Please define "Enabling Environment" in the Context of this Call.	An enabling environment is an environment in which independent, pluralistic and active civil society can operate freely and where civil society can participate in a meaningful and structured way in domestic policy dialogue and other relevant processes of national concern.

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