

Questions and Answers – II

Restricted call for proposals
**Enhancing Participatory Democracy in Namibia -
 Strengthening Civil Society Organisations
 EuropeAid/167003/DD/ACT/NA**

As per section 2.2.4 of the Guidelines, in the interest of equal treatment of applicants, the European Commission cannot give a prior opinion on the eligibility of the applicant, a co-applicant, an affiliated entity, an action or specific activities.

Questions and Answers related to the call - EuropeAid/167003/DD/ACT/NA		
	QUESTION	ANSWER
1	The Guidelines states that a Lead Applicant is able to apply for one concept note PER LOT. Does this mean that if an organisation in the position of Lead Applicant submits a proposal as Lead Applicant for say LOT 1 they can submit another proposal as Lead Applicant again for say Lot 3?	Yes. Please see information on "Number of applications and grants per applicants / affiliated entities" provided for in section 2.1.4 of the Guidelines for Applicants. The limitation concerns submissions of applications by lead/co-applicant <u>per lot only</u> .
2	Can an organisation (Namibian) who has submitted a Concept note under LOT 1 as co-applicant, be eligible to submit another concept note under say Lot 3, this time as LEAD applicant with another organisation as Co- Applicant?	Yes. Please see information on "Number of applications and grants per applicants / affiliated" entities provided for in section 2.1.4 of the Guidelines for Applicants. Please be aware that all other requirements (e.g.: on eligibility in section 2 of the Guidelines for Applicants) must be met as well.
3	On PowerPoint Presentation slide 22, Multi-Beneficiary Grant Contract. I don't understand what it means where it says that, " <i>Lead Applicant/ Coordinator get a mandate from the Co-Applicant....</i> " Please elaborate.	This requirement relates only to step 2 of the grant application process where co-applicant(s) must sign a mandate in the grant application form. Please see Annex A.2, section 5.2 to be filled in at the full application step.
4	Could you please specify at which stage of the application process the " <i>Declaration on honour on exclusion criteria and selection criteria</i> " needs to be submitted by the lead applicant?	This requirement relates only to step 2 of the grant application process. Please see information provided for in section 2.1.1, subsection (2) of the Guidelines for Applicants where lead applicants, co-applicants and affiliated entities are obliged to declare that they are not in one of the exclusion situations through a signed declaration on honour (Annex F) and Annex A.2, section concerning

		INSTRUCTIONS FOR DRAFTING THE FULL APPLICATION (subsection 3).
5	Does the Co-Applicant have to sign a separate declaration?	Please see Question 3
6	<p>I would like to find out if i can submit an application with a company registered in Namibia as a non for profit organisation but the Head Office is in South Africa.</p> <p>I attended the information session but under a profit making company which is not eligible for funding.</p>	<p>Please see information on eligibility of applicants provided for in section 2.1.1 of the Guidelines for Applicants. A full list of countries can be found in Annex A2a of the PRAG:</p> <p>http://intragate.ec.europa.eu/dg/devco/prag/annexes.do?chapterTitleCode=A</p> <p>Please also be aware that among other conditions listed in section 2.1.1 the lead applicant must be a non-profit making organisation and must be a specific type of organisation such as: CSO or local authority or international organisation.</p>