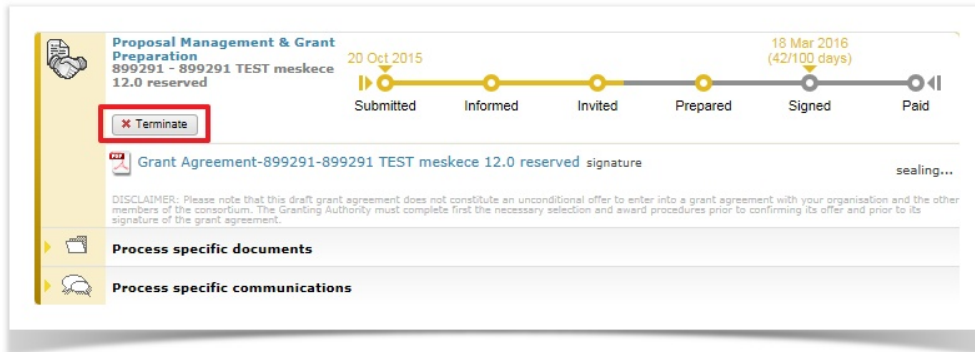


The termination of the Grant Agreement Preparation is supported. The Consortium may decide to terminate the Grant Agreement Preparation during:

1. the Grant Agreement Preparation (ping-pong): via the **Terminate** button

blocked URL Only the Coordinator and the Primary Coordinator can perform this action.



Click the **Upload files** button to upload the Termination Request Letter to motivate the request for the termination of the ongoing grant preparation.

**Terminate the grant agreement preparation**

Upload your signed and scanned Termination Request Letter. This upload is mandatory. Mention in the letter your request to terminate the ongoing grant preparation of your proposal with your motivation. The Project Officer will evaluate your request and provide feedback.

**Upload files**

Send

Click the **Add new attachment** button to upload the document.

All types of attachments can be uploaded (.pdf, .zip, .doc, .docx, .rtf, .csv, .xml, 7z, .gif, .jpg, .jpeg, .png, odt). The maximum file size is: 50MB.

**Terminate the grant agreement preparation**

Upload your signed and scanned Termination Request Letter. This upload is mandatory. Mention in the letter your request to terminate the ongoing grant preparation of your proposal with your motivation. The Project Officer will evaluate your request and provide feedback.

Upload attachments to the document: *GAP Termination Request*.

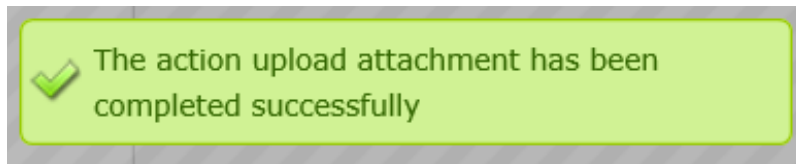
**Add new attachment**

Termination request letter

X

Send

You will be notified that the upload has been successful.



To upload other attachments, repeat the steps described above.

To remove the uploaded attachments, click the **×** button.

After you have uploaded all documents, click on the **Send** button to finalise the grant agreement termination action.

Terminate the grant agreement preparation

Upload your signed and scanned Termination Request Letter. This upload is mandatory. Mention in the letter your request to terminate the ongoing grant preparation of your proposal with your motivation. The Project Officer will evaluate your request and provide feedback.

Upload attachments to the document: *GAP Termination Request*.

Add new attachment

Termination request letter


×

Send

The action terminate the grant agreement preparation is being processed. This should take a few minutes maximum.


2. the Grant Agreement signature: the **Decline** signature button. The Project Legal Signatory of the Coordinator clicks on **Decline** to decline signing the Grant Agreement. This will send the session back to the EU Officer, who can then move the workflow back to the previous step. The **Terminate** button will then appear and by clicking this button, the GAP termination flow will be launched consequently.

**blocked URL** Please note that the Project Officers and their back-ups are also among the recipients of the PNS messages sent to the participants - Coordinator Contacts (CoCos) and Participant Contacts (PaCos), informing everyone about the declining of the signature of the Grant Agreement by the Coordinator.

 **Proposal Management & Grant Preparation**  
10015 - Corsa


20 Jun 2014


Submitted Informed Invited Prepared Signed Paid

 Grant Agreement signature

**Decline** **Sign**

DISCLAIMER: Please note that this draft grant agreement does not constitute an unconditional offer to enter into a grant agreement with your organisation and the other members of the consortium. The Granting Authority must complete first the necessary selection and award procedures prior to confirming its offer and prior to its signature of the grant agreement.

 **Process specific documents**

 **Process specific communications**

Enter the reason for declining the signature of the Grant. Only then you'll be able to click the **Validate refusal** button.

Before validating, please specify the reason for your refusal 

test

**Cancel** **Validate refusal**

 The action decline Grant Agreement has been completed successfully