



to Co-ordination Group ESSnet Big Data
cc
from Martin van Sebille

subject Final minutes CG meeting 2 of ESSnet BD II by WebEx 19th of December 2018
2019-01-17

Participants:

Peter Struijs (Chairman)	√	Marek Morze (PL WPH)	
Martin van Sebille (Secretary)	√	David Salgado (PL WPI)	√
Marc Debusschere (Deputy WPA)	√	Marek Cierpiał-Wolan (PL WPI)	√
Tomaž Špeh (PL WPB)	√	Alexander Kowarik (PL WPK)	√
Galya Stateva (PL WPC)	√	Natalie Rosenski (PL WPL)	√
Arko Keskülä (PL WPD)	√	Albrecht Wirthmann (Eurostat)	√
Anke Consten (PL WPE)	√		
Monica Scannapieco (PL WPF)	√		
Johan Fosen (PL WPG)	√		

Replacements/Guests:

Przemysław Slesiński (WPH)	√	Magdalena Six (WPK)	√
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1. Opening and agenda

Peter welcomes everybody to the second meeting of the Coordination Group of the ESSnet Big Data II (CG).

Marek Morze (WPH) could not attend the meeting and is replaced by Przemysław Slesiński.

2. Feedback from kick-off meetings Vienna

Kick-off meeting for WPB to WPF (Monica)

The meeting was fruitful and the participation was good, all WP leaders were present.

Each WP gave a short presentation, cross cutting architecture was presented (also the BDTI by Fernando Reis of Eurostat) followed by discussions. Faiz Alshail gave a presentation and tips about how to deal with the deliverables and what is expected.

Fabio Ricciato gave a presentation on a Reference Framework for Mobile Phone Data.

David underlines the importance of the European architecture. It is also important for the pilot track WPs to keep an eye on the work done concerning architecture in the implementation track. Monica agrees that information from the implementation track is valuable for the more mature pilot WPs and to exchange information as soon as possible and not at the end of the project.

Peter remarks that the WP leaders of WPF and WPK could attend the WebEx track meetings of each other when possible and other WP WebEx meetings on request.

Kick-off meeting for WPG to WPK (Alex)

The meeting went quite well, also Faiz and Fernando gave their presentations. The discussions were very fruitful.

Apart from methodology and quality, cross-cutting issues were not specifically on the agenda but came up in some discussions.

The (draft) minutes from both kick-off meetings are available or become available soon.

3. The BDTI and the ESSnet

For the ESSnet, the BDTI (Big Data Test Infrastructure) is the alternative to the Sandbox. If a WP intends to use the BDTI, then please contact Fernando and give information about the conditions and specifications you need.

WPE, tracking ships, is in contact with Eurostat about the data to transfer from the Sandbox to the BDTI. WPE and WPI express their interest in using the BDTI. For WPI this concerns synthetic data.

Eurostat is willing to give a presentation on the BDTI to WPF by WebEx. Monica suggests that this presentation may also be attended by others. This suggestion is well received, and at least WPI is interested. If there are more than 25 people, Eurostat may organize the video conference facilities.

4. WPA to WPL: state of affairs

WPA: Marc

The approach to the wiki was explained during the previous CG meeting (see minutes). There is a new main page and main structure on the wiki indicating the new WPs and the location of reports. Mid-January the wiki will be fully operational.

WPB: Tomaž

In the second WebEx meeting (20th of December) the division of the tasks is on the agenda and also open questions about the access to data by the various partners. Ireland joins the WP now also as an active partner, however without payment. Cedefop expressed their interest in involvement in Vienna and has data available.

WPC: Galya

In the first WebEx meeting in November tasks and subtasks were divided, and a time schedule was presented for monthly WebEx meetings. CSO, Ireland is also interested in WPC, which is welcomed.

WPD: Arko

Everything is going as planned. The first deliverable is in February which is very tight, considering the Christmas holidays, but there is no reason to reschedule yet.

WPE: Anke

There is a breakthrough with EMSA, with thanks to Eurostat involvement, about getting data. Preparations are being made concerning the conditions.

Monthly there will be a WebEx meeting and the face-to-face meeting is planned at the end of February (25-26).

WPF: Monica

Questions are asked to all implementation WPs. The answers, to be received in January, will be used as input to understand specific needs or issues. WPF is depending on the information from other WPs, so please answer the questions.

WPG: Johan

The second WebEx meeting is on 19th of December. One of the agenda points is to inform each other about the availability of data (Norway has data), the experience so far and the communication platform (confluence wiki is restricted for confidential information, the mediawiki is publicly available, CROS portal is a mirror side of the media wiki).

WPH: Przemysław Slesiński (replaces Marek Morze)

During the next weeks partners undertake activities related to remote sensing literature review. The WP leader prepares a document containing a general model for the description of individual stages of work and for description of individual stages of data processing including goals listed in call document and proposal.

The scope of tasks for partners and subcontractors will be sorted out also in the coming weeks. By the end of February the first WebEx meeting is planned. The WebEx meetings will be 2-monthly. In June 2019 the mid-term meeting will take place in Olsztyn, Poland.

WPI: David

A list has been made about concrete, parallel activities, and a time schedule with deadlines on every aspect within the WP.

David mentions the importance of following the ESTP course on this matter (in February 2019) so that there is a common view and common understanding towards mobile phone data in this ESSnet.

The ESTP programme also covers other subjects relevant to the ESSnet. It is available for a much wider public than members of the ESSnet but for those involved in this ESSnet it may be useful to attend.

WPJ: Marek Cierpiat-Wolan

Next to the kick-off meeting the first draft plan of action was set up. The next weeks an inventory on the sort of data sources available will be asked to the partners. Also the process of the use of webscraping will be examined or started with.

The first WebEx meeting will be held at the end of this week depending on the availability of the partners.

WPK: Alex

After the kick-off meeting in Vienna a draft work plan was provided and on the 20th of December a WebEx meeting will take place concerning details and influence from partners. Also information about literature, papers etc. will be shared. A next big general WebEx meeting must be planned on methodology and quality. The face-to-face meeting is in May 2019.

WPL: Natalie

The (draft) minutes of the kick-off meeting will be ready by the end of this week. At the end of January a WebEx meeting will be held about the state of affairs and the structure of the reports. Presentations and minutes are communicated through the wiki (via Marc).

Natalie wonders what will be expected from her, considering that she is also the national coordinator for the other German partners. Peter explains that there is no formal role of national coordinator in the ESSnet. Nevertheless, if needed, it would be good to help other national partners where possible. Peter will take care of contacting partners for administrative (GAP) and financial matters (i.e. resources spent). Concerning WPL Natalie is, as WP leader, responsible for the deliverables, the time schedule and the contacts within her WP. (This a further discussed by Natalie, Peter and Martin immediately following this CG meeting.)

5. GAP (grant agreement preparation): state of affairs

Many but not all issues have been solved. Deliverables and milestones have been filled in. Problems with the registration of DARES are nearly solved. Not all of the DoH have been received yet (Peter will contact those partners bilaterally).

There are still many yellow markers at the registration of the beneficiaries. These need to be solved by the partners themselves.

6. Forthcoming CG meetings for Implementation and Pilots in January

In January there are three WebEx meetings: for the Implementation track, for the Pilot track and the general CG meeting.

As Peter is on leave during the first half of January, Marc will chair the track meetings. Martin takes care of the minutes and provides the WebEx links.

The agenda for the track meetings are not set yet. These meeting are more content oriented than the CG meeting. Monica and Alex are asked to give input to the agenda to Marc.

Issues that probably make sense to be discussed are the state of affairs and cross cutting issues within the track and between the tracks. For the last issue it is therefore useful if the WP leaders of WPF and WPK attend each other's track meeting.

Anke remarks that the Implementation track meeting is rather soon after the Christmas holiday break and there will probably not be much development to talk about. Marc will check before the Implementation track meeting if it is necessary to have the meeting (no issues, no developments: no meeting).

7. Adoption of the new logo for the ESSnet

The new logo, which was created by Magdalena, is adopted. The logo is a word cloud of all 28 members of the ESSnet. These are the organizations ultimately responsible for the deliverables.

8. Any remaining issues

Albrecht gives his thanks to everyone for all their efforts so far and wishes everyone a Merry Christmas and a Happy, successful New Year.

Peter agrees with Albrecht and praises the commitment and discipline which has been shown already at this early stage of the project.

Meetings Tracks and Co-ordination Group ESSnet Big Data till end 2019

Date	Time (CET)	Issues	How/Where
2019-01-09	10:30 – 12:00 hr*	Track CG Implementation	WebEx meeting
2019-01-16	10:30 – 12:00 hr*	Track CG Pilots	WebEx meeting
2019-01-23	10:30 – 12:00 hr*	Regular CG meeting (incl. resources spent)	WebEx meeting
2019-02-13	10:30 – 12:00 hr*	Track CG Implementation	WebEx meeting
2019-02-27	10:30 – 12:00 hr*	Track CG Pilots	WebEx meeting
2019-03-20	10:30 – 12:00 hr*	Regular CG meeting (incl. resources spent)	WebEx meeting
2019-04-03	10:30 – 12:00 hr*	Track CG Implementation	WebEx meeting
2019-04-17	10:30 – 12:00 hr*	Track CG Pilots	WebEx meeting
2019-05-22	10:30 – 12:00 hr*	Regular CG meeting (incl. resources spent)	WebEx meeting
2019-06-05	10:30 – 12:00 hr*	Track CG Implementation	WebEx meeting
2019-06-19	10:30 – 12:00 hr*	Track CG Pilots	WebEx meeting
2019-07-24	10:30 – 12:00 hr*	Regular CG meeting (incl. resources spent)	WebEx meeting
2019-09-18	10:30 – 12:00 hr*	Regular CG meeting (incl. resources spent)	WebEx meeting
2019-10-09	10:30 – 12:00 hr*	Track CG Implementation	WebEx meeting
2019-10-23	10:30 – 12:00 hr*	Track CG Pilots	WebEx meeting
2019-11-20	10:30 – 12:00 hr*	Regular CG meeting (incl. resources spent)	WebEx meeting
2019-12-04	10:30 – 12:00 hr*	Track CG Implementation	WebEx meeting
2019-12-18	10:30 – 12:00 hr*	Track CG Pilots	WebEx meeting

*connecting from 10:15 onwards all WebEx meetings