20181206_WPK meeting during the Pilots Track Kickoff.docx

WPK meeting during the Pilots Track Kickoff 6.12.2018

Participants: Sonia QUARESMA, Piet DAAS, Magdalena SIX, Tiziana TUOTO and Alexander KOWARIK

(David SALGADO and Jacek MAŚLANKOWSKI will be informed via Email and Webex)

Meetings

We first discussed briefly a plan for F2F meetings. There are to meetings foreseen dedicated only to WPK, one in mid 2019 and the second one in mid 2020, each 2 days.

The first meeting is planned in **May 2019 in Rome** and Tiziana will propose possible dates.

The mid-term pilots meeting is planned in M14, so December 2019 or maybe November 2019. Volunteering WPK partners are welcome to host the meeting, but it should also be possible to host at Statistics Austria again.

Quality guidelines

M9 first draft of guidelines

We try to move the second deliverable of the guidelines, the revised version from M13 to M18, so it can be aligned with the typification matrix.

Magdalena and Alex will prepare a proposal for the **structure of the quality guidelines until mid-February 2019,** shortly after (1-2 weeks), we will have the second webex meeting to discuss/fix this structure and possible divide the work load (or maybe in another webex, if the structure is not fixed easily). From **March until May we will try to fill as much content** as possible into the guidelines and then discuss it in Rome **and finalize until July.**

Literature Review

We will extend our literature review, this time **with focus on quality indicators/quantitative measures**. But also other papers directly connected to the content of the work packages can be included. We will use again the **same template** as in the last ESSnet. We already encouraged in the meeting the other participants of the pilots track to use the template and send us paper

suggestion (to whom exactly should they send papers?).

It would be fantastic if again, Jacek is the main responsible person for the literature review.

Engaging other WPs

In September 2019 we will have a Webex meeting with all the Pilots WP-leaders (and possible a second one with all the Implementation WP-leaders invited). This webex meeting is meant as preparation for the Pilots midterm meeting. As a preparation for this meeting, we will have to prepare the following content (tentatively as a recorded video presentation):

- **Presentation of the quality report template (Alex und Magdalena)** with a short tutorial how to apply it. We want to have two "filled-out" examples available **AIS (WPE Piet)** and **webscraping of enterprise characteristics (WPC Alex and Jacek)**

- Presentation of questions concerning **methodology (Piet)**

- Presentation of questions concerning **typificiation (Sonia and Jacek), filled out example MNOs WPI David**, ready to be discussed in the May meeting

- Ask them to provide us with **literature and provide the template**

The Pilots midterm meeting could be arranged according our topics and each WP has to present methods&quality work, if anybody has an idea about that, please share with the group, but we will discuss that at future meetings.

We also discussed the possibility, to have an extra workshop, maybe back to back with the pilots (and maybe also the implementation) track midterm meeting which focusses explicitly on methods, quality and typification.

Next Meeting

We try to have a (short) Webex meeting in December, so that also Jacek and David are well informed and can make suggestions about the further way to go.