



to Coordination Group ESSnet Big Data II  
cc  
from Martin van Sebille

subject Final minutes CG meeting 1 of ESSnet BD II by WebEx 28 November 2018  
2018-12-19

*Participants:*

Peter Struijs (Chairman)	√	Marek Morze (PL WPH)	√
Martin van Sebille (Secretary)	√	David Salgado (PL WPI)	
Marc Debusschere (Deputy WPA)	√	Marek Cierpiał-Wolan (PL WPJ)	√
Tomaž Špeh (PL WPB)	√	Alexander Kowarik (PL WPK)	√
Galya Stateva (PL WPC)	√	Natalie Rosenski (PL WPL)	√
Arko Keskülä (PL WPD)	√	Albrecht Wirthmann (Eurostat)	√
Anke Consten (PL WPE)	√		
Monica Scannapieco (PL WPF)	√		
Johan Fosen (PL WPG)	√		

*Replacements/Guests:*

Luis Sanguiao (WPI)	√	Magdalena Six (WPK)	√
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**1. Opening and agenda**

Peter welcomes everybody to first formal meeting of the Coordination Group of the ESSnet Big Data II (CG).

David (WPI) could not attend the meeting and is replaced by Luis Sanguiao. As from the next CG meeting, the state of affairs of every WP will be on the agenda. From January onwards there will also be an overview of financial information.

**2. Kick-off meetings**

*Feedback from the kick-off meeting in Wiesbaden for WPL*

After the opening of the meeting by Natalie general introductions were held by Peter and Albrecht, followed by presentations of the four tasks with discussions about the content, cross-cutting issues and action plans.

The draft minutes of the meeting will be ready at the end of the month.

Peter remarks that architecture and methodology are also important to WPL. Therefore it is recommended that the WP leader of WPL attends the other

track coordination meetings (by WebEx). Information from these meetings is input for WPL and cross-cutting issues can be dealt with right away. Monica confirms that participation is important.

*Preparation of the kick-off meeting in Vienna for WPB to WPF*

The agenda for the meeting is finalized. There is a little bit of concern about the big number of participants (33).

After an introduction to the ESSnet Big Data II each WP involved in this track will give an overview of the WP. On the second day Faiz Alsu hail will give suggestions for deliverables and on the rest of the day there will be a discussion at the WP level and a plenary reference architecture discussion.

WPB has a strong partner in Cedefop and Tomáš asks if there is room in the agenda on the second day for a presentation by them. This is possible and there are no objections.

Albrecht asks if non-participants can attend remotely by for instance WebEx. This will be taken care of.

*Preparation of the kick-off meeting in Vienna for WPG to WPK*

The agenda for the meeting is finalized. After an introduction to the ESSnet Big Data II each WP involved in this track will give an overview of the WP. Also information about communication and the wiki is on the agenda.

On the second day Faiz Alsu hail will give suggestions for deliverables and Eurostat will give a presentation about the BDTI (Big Data Test Infrastructure) initiative, which can be used instead of the Sandbox. The rest of the day will be devoted to (parallel) discussions with participants.

Also at this meeting remote participation is possible.

### **3. Communication (in particular the wiki)**

The content of the former wiki, concerning the previous ESSnet project, is put aside but can still be reached because links are redirected. Work is still in progress for preparing the new wiki site of the second ESSnet Big Data project. The aim is to reuse as much as possible. If you have any remarks, wishes or problems with uploading documents, please contact Marc.

Albrecht remarks that the redirection to the ESSnet Big Data I is important because of the different links to the content on different places. Marc mentions that deep links are difficult to solve but there is always the link to the main page and from that point every document and all information is accessible.

The intention is to have a beta version soon after the Vienna meetings.

### **4. GAP (grant agreement preparation): state of affairs**

Concerning the contents, the GAP is well advanced. Thanks to all, the deadline for part B and the annexes was met. All evaluation remarks were taken care of and there is already agreement on this with Eurostat.

The process for submission through the portal, however, proved to be more problematic:

- At the previous submission several documents were uploaded, but now only one could be uploaded.
- A red flag about a legal issue with one of the partners arose. This issue can and will be solved, but for the time being it prevents the formal submission of documents.
- Each partner has already signed the Declaration of Honor (DoH) or is busy with this. Information about how to deal with problems concerning the DoH was received from Johan, which was very helpful.
- There were also some other (minor) issues.

A list of issues has been communicated to and is being discussed with Eurostat. All concerned are trying to solve the problems as soon as possible. Technical issues are referred to the helpdesk. It is not clear how much time this will take.

A definite date for signing the agreement cannot be given yet, even though the contents has been agreed on. After signing Eurostat will pay 50% of the total amount in advance for covering the costs during the project.

## **5. Planning of meetings**

A draft schedule of track and regular CG meetings for 2018 till the end of 2019 has been sent with the agenda of this meeting. It was attached to the minutes of the previous meeting.

The schedule is now confirmed with the adjustment of cancelling the two track meetings in August because of the holiday season.

On the question if the next regular CG meeting in December is necessary, everyone is positive. In this meeting feedback from the two Vienna kick-off meetings will be on the agenda.

If a WP leader cannot attend a meeting please send a replacement if possible.

## **6. Any remaining issues**

*1<sup>st</sup> issue: The use of the Sandbox*

The previous ESSnet Big Data project had the possibility to use the Sandbox in Ireland for storing of and experimenting with (test) data and software. There was also budget for this, but for the second ESSnet project this has not been budgeted. It seems that only WPE, Tracking ships, may want to use the Sandbox in 2019.

CBS and Eurostat will not pay for next year's subscription for the facilities of the Sandbox. The existence of the Sandbox depends on the funding of members and because of lack of interest the facilities may be phased out.

Fernando Reis (Eurostat) will give a presentation at the Vienna meetings about the BDTI initiative. The BDTI is a solution that is being developed by the Commission, which will in due course be the alternative for the Sandbox. It is not operational yet. To store or save the data from WPE, Fernando asks Anke to get in bilateral contact about the requirements and other needs.

*2<sup>st</sup> issue: Template logo*

The previous ESSnet had a logo, which was e.g. used on the templates of the deliverables and milestones. It had the form of a word cloud of all partners of the ESSnet. Austria (Alex and Magdalena) volunteer to develop a new logo.

**Meetings Tracks and Co-ordination Group ESSnet Big Data till end 2019**

Date	Time (CET)	Issues	How/Where
2018-12-19	10:30 – 12:00 hr*	Regular CG meeting	WebEx meeting
2019-01-09	10:30 – 12:00 hr*	Track CG Implementation	WebEx meeting
2019-01-16	10:30 – 12:00 hr*	Track CG Pilots	WebEx meeting
2019-01-23	10:30 – 12:00 hr*	Regular CG meeting (incl. resources spent)	WebEx meeting
2019-02-13	10:30 – 12:00 hr*	Track CG Implementation	WebEx meeting
2019-02-27	10:30 – 12:00 hr*	Track CG Pilots	WebEx meeting
2019-03-20	10:30 – 12:00 hr*	Regular CG meeting (incl. resources spent)	WebEx meeting
2019-04-03	10:30 – 12:00 hr*	Track CG Implementation	WebEx meeting
2019-04-17	10:30 – 12:00 hr*	Track CG Pilots	WebEx meeting
2019-05-22	10:30 – 12:00 hr*	Regular CG meeting (incl. resources spent)	WebEx meeting
2019-06-05	10:30 – 12:00 hr*	Track CG Implementation	WebEx meeting
2019-06-19	10:30 – 12:00 hr*	Track CG Pilots	WebEx meeting
2019-07-24	10:30 – 12:00 hr*	Regular CG meeting (incl. resources spent)	WebEx meeting
2019-09-18	10:30 – 12:00 hr*	Regular CG meeting (incl. resources spent)	WebEx meeting
2019-10-09	10:30 – 12:00 hr*	Track CG Implementation	WebEx meeting
2019-10-23	10:30 – 12:00 hr*	Track CG Pilots	WebEx meeting
2019-11-20	10:30 – 12:00 hr*	Regular CG meeting (incl. resources spent)	WebEx meeting
2019-12-04	10:30 – 12:00 hr*	Track CG Implementation	WebEx meeting
2019-12-18	10:30 – 12:00 hr*	Track CG Pilots	WebEx meeting

\*connecting from 10:15 onwards all WebEx meetings