Single European Sky Performance Website

USER MANUAL
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1. **PURPOSE OF THE SINGLE EUROPEAN SKY PERFORMANCE WEBSITE**

The purpose of this website is:

- For Member States and NSAs to submit the information required by the SES Performance and Charging Schemes legislation to the Commission
- For the Performance Review Body to publish its reports, recommendations and communications as well as handle the consultation calendar
- For the wider aviation community to be informed on the SES performance and charging schemes’ objectives and achievements.

2. **WHERE TO FIND THE SES PERFORMANCE WEBSITE?**

To access the website you first need to have access rights, see [How can I obtain access rights to the website?](https://webgate.ec.europa.eu/eusinglesky/)

When you have your access rights, you must click on the following link to access the website:


3. **WHOM TO CONTACT ABOUT THE SES PERFORMANCE WEBSITE?**

<table>
<thead>
<tr>
<th>Contact points:</th>
<th>email</th>
</tr>
</thead>
<tbody>
<tr>
<td>DG MOVE</td>
<td><a href="mailto:MOVE-SSKY@ec.europa.eu">MOVE-SSKY@ec.europa.eu</a></td>
</tr>
<tr>
<td>Technical issues</td>
<td><a href="mailto:MOVE-TECHSUPPORT-SES@ec.europa.eu">MOVE-TECHSUPPORT-SES@ec.europa.eu</a></td>
</tr>
</tbody>
</table>
4. **HOW TO OBTAIN ACCESS RIGHTS TO THE WEBSITE?**

To be granted access to the website and its various sections, you first need to create an EU LOGIN account (also sometimes called ECAS). EU LOGIN stands for European Commission's Authentication Service. It is the common, unique and secure point of authentication to the web applications. User credentials are never divulged to client sites.

An authenticated user is a physical person who has proved her/his entitlement to use a unique identifier by presenting the correct token (e.g. a password, a challenge received by SMS, a challenge generated by a Mobile app, etc.) to the authentication service.

As a first step, go to EU LOGIN by clicking on: [https://webgate.ec.europa.eu/cas](https://webgate.ec.europa.eu/cas)

Then click on "create an account".

![EU Login Sign in to continue](https://webgate.ec.europa.eu/cas)
Fill in the various fields and enter the code that will appear at the bottom of the page. By clicking on the arrow, you can also hear the sequence of letters/numbers if easier.

Don't forget to check the box before clicking on "Create an account".
Within 15 minutes, you will receive an e-mail.

Enter & Confirm your password (minimum 10 characters), then press on "Submit"

You are now able to connect to the website and its various sections:
https://webgate.ec.europa.eu/eusinglesky/
5. **WHOM TO CONTACT IN CASE OF PROBLEM WITH YOUR EU-LOGIN?**

In case of login problem or loss of EU Login password, please contact the EC Helpdesk at the following address: **EC-CENTRAL-HELPDESK@ec.europa.eu**

6. **ACCESSING THE WEBSITE**

The website is accessible at the following address: **https://webgate.ec.europa.eu/eusinglesky/**

However, at first connection, you will first have to create your user account to be able to view the content of the website through the navigation. To do so, please click on the "Login" button in the upper right side of the website:

![Website Welcome Screen](image)

You can now create your profile by filling in the following information:

- First name
- Last name
- e-mail address
- Country
- Type of organisation with the following choices:
  - State
  - National Supervisory Authority
  - EU Body
  - International Body
  - ANSP & Associations
  - Airport Operator & Associations
  - Airspace User & Associations
  - Professional Staff Association
  - Military Authority
  - Manufacturing Industry
  - Other Industry
  - Other (specify)

- Organisation

Upon completion of the above data, your profile will be validated and you will be able to navigate in the various sections of the website.
7. **STRUCTURE OF THE WEBSITE**

The purpose of this website is:

- For Member States and firms to submit information required by the SES performance and charging schemes regulation to the Commission
- For the performance review body to publish reports, recommendations and communications as well as timeline the consultation calendar
- For the wide aviation community to be informed on the SES performance and charging schemes objectives and achievements.

**SES performance in a nutshell**

Innovative ATN performance is at the core of the Single European Sky initiative. The Performance and Charging Schemes are the regulatory instruments through which the European Commission issues ATN performance in cooperation with the Member States, their National Supervisory Authorities (NSA), and operational establishments.

The Schemes are focusing on Member States to deliver performance-oriented air navigation services leading to cheaper flights, less delays, and the saving of unnecessary time for airlines and passengers. In addition, the environmental impact of air traffic will be reduced due to more efficient and shorter flight paths.

**Note on the Single European Sky**

**What will you find on this website?**

ATN and aviation professionals will find here:

- Direct access to the SES performance regulatory framework - including latest Commission decisions
- All RPB reports - including RPB annual monitoring reports
- Quarterly monitoring of performance indicators through dashboards
- Information on all SES performance-related external stakeholders consultations, workshops, etc.

How to access RPB?

Access to the SES performance public data is available to all ATN and aviation professionals through a user account.

Create your user account

This website also contains a restricted area with two main functions:

- Submission of documents by Member States, Functional Airspace Block (FAB) and National Supervisory Authorities (NSA) to the European Commission.
- Data Repository of all nonpublic documents to be shared by the bodies involved in the implementation of the SES performance and charging schemes.

Access rights to the restricted area are managed by the European Commission.

**Request access to the restricted area**

Access to the restricted area will be open in early May 2017 for the submission of the monitoring reports and reporting tables by 1 June 2017. A separate working space dedicated to the RPB will also be created.
The website contains various tabs with the following information:

- Welcome page, with the purpose of the website and a section with Headline News.
- A "European Commission" area, comprising:
  - An overview of the Schemes
  - Legal Framework
  - Latest developments
  - Commission Studies & Publications
- A "PRB" area, comprising:
  - A description of the role of the PRB
  - A Public Library of the documents supporting the Performance and Charging Schemes, mostly published by the PRB
- An "Events" area;
- A "Data" area, which provides 2 direct links to the Eurocontrol dashboards for RP1 and RP2.

The banner at the bottom of the home page provides various direct links (fast paths) to:

- Legal framework of the SES Performance and Charging Schemes
- Public Library of the PRB
- The Commission website describing the Single European Sky framework (on Europa)
- Access to the National Supervisory Authorities Coordination Platform (NCP) Portal
- Access to Commission support on SES Performance
- Access to technical support on the website.