



EU Aid Volunteers for resilience and response capacity of vulnerable communities through deployment and capacity building activities

Junior EU Aid Volunteer in Finance and Accounting in Cambodia [WWGVC16_CAM_ADM_JR]

Junior

– 1 positions

Deployment dates:

01/09/2019 - 30/06/2020

Asia And Oceania
South-Eastern Asia
Cambodia

Lead organisation:



ACCIÓN CONTRA EL
HAMBRE

Closing date:

20/04/2019

DESCRIPTION

The EU Regulation of the European Parliament and the Council establishing the European Voluntary Humanitarian Aid Corps - EU Aid Volunteers and related legislation create a framework for joint contributions from European volunteers to support and complement humanitarian aid in third countries. Therefore, the EU Aid Volunteers Initiative provides opportunities to European citizens and long-term residents, from a wide range of backgrounds and with a diversity of skills and professional experience, to get involved in humanitarian aid projects, support the provision of needs-based humanitarian aid in third countries and engage in volunteering opportunities, through deployment and online-volunteering. The initiative focuses on strengthening the European Union's capacity to deliver needs-based humanitarian aid by providing professional support through the deployment of trained volunteers to people in need. Furthermore, it aims to strengthen the capacity and resilience of vulnerable communities in third countries, through the implementation of joint projects between experienced humanitarian operators and local organizations in third countries.

The EU Aid Volunteers Initiative offers:

- Opportunities for European citizens to become EU Aid Volunteers in humanitarian projects worldwide, showing solidarity with those who most need it;
- Professional support by trained and well-prepared volunteers to communities affected by disaster;
- Capacity building for local staff and volunteers of organizations in countries hit by disasters;

- Technical assistance for organizations based in Europe to strengthen their capacity to participate in the EU Aid Volunteers initiative.

More info available here:

http://ec.europa.eu/echo/what/humanitarian-aid/eu-aid-volunteers_en

http://eacea.ec.europa.eu/eu-aid-volunteers_en

In the framework of this project WE WORLD-GVC deploys 2 EU Aid Volunteer to Cambodia.

To know more EUAV opportunities in this and other Countries with WE WORLD-GVC please consult this page:

https://webgate.ec.europa.eu/echo/eu-aid-volunteers_en/gvc-gruppo-di-volontariato-civile_en

Operational details & security context:

Humanitarian Context

With a population of 13.4 million, Cambodia is one of the most populous countries in Southeast Asia, and also one of the poorest. 80% of the population is rural, and an estimated one-third of Cambodians still live below the poverty line. After decades of civil war, the country emerged from conflict in the early 1990s, and the reconstruction phase has seen some economic growth, as well as improvements in overall health, education and income standards. However, significant challenges remain, and Cambodia is still classified as one of the world's Least Developed Countries.

Moreover, Cambodia is one of the most disaster-prone countries in Asia, with floods and drought the primary natural hazards to affect the country. These have caused significant loss of life and substantial damages to infrastructure, agriculture and livelihoods. The frequent natural disasters have exacerbated the vulnerability of the mostly poor and rural population. In addition, issues with significant humanitarian impact, including climate change, landmines, environmental degradation, water and sanitation, health and other developmental issues, also affect Cambodia, severely obstructing development in a country seeking to rise out of years of internal conflict and instability.

Currently, much of disaster management in Cambodia is focused at the community level on preparedness, disaster risk reduction and response preparation.

Cambodia continues to strengthen its capacity to prepare and respond to disasters but will likely require continuing assistance from the international community for many years. It will take concerted efforts in coordination and cooperation with regional countries and other foreign nations, as well as support from the international humanitarian community, to help Cambodia prepare for,

respond and minimize the effects of disasters.

Migration and Human Trafficking challenge:

Poverty, lack of jobs within Cambodia and family expectations are some of the driving factors pushing citizens to take advantage of globalization and the labour market imbalance between countries by migrating for better opportunities.

Because of the inadequate economic, social or physical security of the migrants, the opportunities can end up being exploitative. Many migrants (usually undocumented) are victimized at the hands of perpetrators of contemporary forms of slavery, through human trafficking (especially women and children), labour exploitation and forced marriage. Strains brought on by financial insecurity are believed to lead to heightened stress and desperation, which in turn can stimulate a predisposition to domestic violence. Protections for migrant workers can be difficult to enforce due to the cross-country nature of the relationships.

Security conditions

Security conditions in Cambodia are generally good.

Incidents of politically-motivated violence have fallen in recent years, but political disputes could trigger violent protests.

The volunteer will be hosted by WE WORLD-GVC Cambodia, responsible of coordination and implementation of activities at national level.

WE WORLD-GVC Cambodia is active in the field of Disaster Risk Reduction, Food Security, human trafficking and migrations.

The volunteer will also work in direct coordination with local implementing partners aiming to building local community resilience to disasters.

WE WORLD-GVC values:

We uphold the Humanitarian Principles: humanity, neutrality, impartiality and independency.

We affirmatively engage the most vulnerable communities.

More information is available here:

www.gvc-italia.org

TASKS

Finance and accounts support to the project manager

- Support the Country FM, in coordination with the local accountant and the relevant support staff, in the maintenance of documents relating to the project activities, reporting and organization's archive;
- Support the PM in the accounting of the project in relation to: forecast budget and follow-up, accounting management, partner's expenditures control, budget modification, monthly cash-flow;

Archive and documents

- Control and archive administrative and supporting documents (list of beneficiaries, procurement procedures, photographic documentation, visibility of the project);
- Scan and double-check the accounting records and for preparation to future audit;

Activities, planning and coordination

- Organize and implement the monthly programming work with the coordinator;
- Support the day-to-day logistic of the office, depending on the task assigned by the Country FM;
- Participate and support all the other activities required for the proper development of the WE WORLD-GVC mission to Cambodia;
- Participate to the team coordination meetings;

Communication and Awareness on EU Aid Volunteers Initiative

The EU Aid Volunteer shall:

- Promote local volunteerism in disaster risk reduction, prevention and response;
- Train local volunteers on organization and implementation of volunteer-based activities, when applicable;
- Promote partnerships and collaboration between local and European organizations;
- Draft and publish articles describing volunteer's experience in the field;
- Gather audiovisual materials to be used in a public awareness activity in the volunteer's local community in Europe;
- In coordination with the NGOs partner of the project, organize and execute a public awareness activity once back in Europe;

Other

The EU Aid Volunteer shall perform other duties, as required.

Apprenticeship:

No apprenticeship is foreseen for this position.

Required competences:

Studies

- Studies in Economics, Business Administration, or Accountancy;
- Desirable humanitarian/development project cycle management knowledge;

Languages

- Fluent in English, both written and verbal;

Skills

- Excellent knowledge of Excel, and good general knowledge of the full Office suite and Windows OS;
- Team working;
- Communication skills, intercultural awareness and respectful attitude towards other customs and traditions;
- Good interpersonal skills;
- Ability to work under pressure and on short deadlines;
- Good ability to adapt to the situation of instability and stress management;
- Writing skills, especially reports drafting;
- Mental and physical resilience and readiness to live and work in developing countries;

Experiences

- Desirable previous experience in developing countries;
- Minimum 1 year of working experience in relevant fields;

Prior volunteer experience is an asset.

SELECTION CRITERIA

Applications are made directly within the sending organisation, please check out the how to apply section.

Eligibility and exception criteria:

The candidate for EU Aid Volunteers must be a citizen of the EU or a third country national who is a long-term resident in an EU Member State, and must have a minimum age of 18 years.

Availability for the following activities:

- Training in presence starting from June/July 2019;
- Pre-deployment induction in WE WORLD-GVC HQ, in Bologna, starting from August/September 2019;
- Deployment starting from September 2019.

Minimum Requirements:

WE WORLD-GVC applies a policy of equal opportunities and accepts applications without distinction on the grounds of sex, race, colour, ethnic or social origin, genetic features, language, religion or belief, political or any other opinion, membership of a national minority, property, birth, disability, age or sexual orientation.

CONDITION OF SERVICE

Learning Opportunities:

The EU Aid Volunteer will attend a 30-hours online training and a 9-12-days in presence training before her/his deployment.

The in presence training will have a standard part for all the candidates and

some optional modules, decided according to the competences of the EU Aid Volunteer and the needs of the hosting organization.

The EU Aid Volunteer will have a Learning and Development Plan for the on-going assessment of her/his competences during the deployment.

Working and Living Conditions:

Hosting Organization:

- The Hosting Organization for the present deployment is WE WORLD-GVC Cambodia;

Length of Deployment:

- 10 months;

Deployment duty station:

- Siem Reap, Cambodia, with missions in the field;

Conditions of service during deployment:

- A monthly Subsistence Lump Sum (335,82 Euro per month) intends to cover basic needs and local transport.
- In addition, for each month of deployment 100 euro of post deployment resettlement allowance are foreseen.
- Accommodation, Visa fees, insurance and airfares will be covered directly by sending and/or hosting organization.
- The working calendar will be corresponding to the agenda and system established in the field.
- For each month of voluntary activity two days of rest are foreseen, in addition to public holidays. It is highly recommended not to use the rest days during the first and the last month of deployment.

Conditions related to in-presence training:

- If a candidate volunteer is working outside of the EU, travel costs will be fully covered if EU citizens legally reside in a non-EU country for long-term or forever (i.e. who live in that country);
- EU citizens who are on a temporary assignment in a third country that lasts more than 18 months;

On the contrary, only travel costs from an EU country to the training venue shall be covered if:

- EU citizens on a temporary assignment in a third country that lasts less than 18 months;
- EU citizens selected by the same organization or affiliate with which they have an on-going assignment in the third country if this assignment is longer than 18 months;

Please note that more than one candidate per position will attend the training, to create an additional pool to cover drop-outs and unforeseen needs.

SELECTION PROCESS

Shortlisting and Interviews:

To apply, the candidate shall fulfill the Application Form online, attach the CV, a Motivation Letter and the Self-Assessment Questionnaire.

- Submission of applications: from 12/03/2019 to 20/04/2019;
- Shortlisting and interviews of the candidates: from 20/04/2019 to 15/05/2019.

In case of changes of the dates, the candidates will be notified.

Interview Process:

- All the interviews will be done online. The interviews have the aim to explore both the competences and the motivations of the candidates;
- The selected candidate/s for each vacancy will be notified by 30/05/2019. The date of the notification may vary according to the number of application received;
- The selected candidate/s will attend an online and in-presence training, which are part of the selection process;
- Please note that more than one candidate per position will attend the training;
- The final decision about the candidate to be deployed will be taken just by sending and hosting organization after the training.

Expected date decision on outcome:

15/08/2019

TIMETABLE

Date of training:

Training will take place in June/July 2019. Training sessions will be in English.

Apprenticeship Placement:

No apprenticeship is foreseen for this position

Pre-deployment preparation and induction:

The pre-deployment induction is a compulsory activity for all the EU Aid Volunteers. It is foreseen at WE WORLD-GVC HQ in Bologna before the departure. Two days of specific in-country induction are foreseen in Cambodia at her/his arrival.

Deployment:

01/09/2019

Post-deployment activities:

After the end of the deployment, the EU Aid Volunteer will have a final debriefing and will take part to the final activities of the project, that will be communicated during the pre-deployment induction.

Sectors:

- Gender
- Livelihoods
- Protection
- Resilience

Source URL:

https://webgate.ec.europa.eu/echo/eu-aid-volunteers_en/junior-eu-aid-volunteer-finance-and-accounting-cambodia-wwgvc16cama

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