

# Erasmus for Young Entrepreneurs

## Call for Proposals (SMP-COSME-2026-EYE)

26 February 2026, 9:00 – 11:30 CET

# Agenda

- 09:00** Welcome & introduction
- 09:05** Policy context of the call
- 09:30** Call requirements
- 10:20** BREAK
- 10:25** Getting started – registering your organisation
- 10:30** Financial provisions of the call
- 11:00** Q&A via Slido
- 11:25** Closing remarks

# Policy context of the call

Kateřina Nejdlová

Erasmus for Young Entrepreneurs Programme Manager European Commission, DG for Internal Market, Industry, Entrepreneurship and SMEs, Unit B.4 Industrial forum, alliances, clusters



# Erasmus for Young Entrepreneurs



## What is Erasmus for Young Entrepreneurs?



- **Erasmus for Young Entrepreneurs** is a programme of the European Union that helps provide aspiring entrepreneurs with the skills necessary to start and/or successfully run a small business in Europe
- New entrepreneurs gather and exchange knowledge and business ideas with an experienced entrepreneur, with whom they collaborate for a period of 1 to 6 months abroad
- The stay is partly financed by the European Union



# Erasmus for Young Entrepreneurs



## Who can participate?

- New and host entrepreneurs from the 27 EU Member States and other participating countries (currently Albania, Bosnia and Herzegovina, Iceland, Kosovo, Lichtenstein, Moldova, Montenegro, North Macedonia, Norway, Serbia, Türkiye and Ukraine)
- European new entrepreneurs can also travel to Canada, Singapore, UK and USA
- All business sectors are welcome
- There is no age limit for the participation of new and host entrepreneurs (+18)



## New entrepreneurs (NE)

- Would-be entrepreneurs, who are firmly planning to start their own business based on a concrete project reflected in a substantiated business plan
- Newly established entrepreneurs in the early stages of their business start-up (less than 3 years of experience in running a business)
- Whether planned or already existing, the business can be in any sector.

## Host entrepreneurs (HE)

- Successful, experienced entrepreneurs (owner-managers) with at least 3 years of experience in running a micro, small or medium-sized enterprise (SME)
- Owners of an SME or people directly involved in entrepreneurship at SME management board level.



# Erasmus for Young Entrepreneurs



## What are the benefits?

Erasmus for Young Entrepreneurs is a **win-win deal** for both new and host entrepreneurs

### New entrepreneurs (NE)

- On-the-job training in a host company abroad
- Development of entrepreneurial skills
- Gaining business knowledge and networking
- Gaining experience in managing a small business from their direct collaboration with the host entrepreneur

### Host entrepreneurs (HE)

- Getting fresh perspective, ideas and fresh skills
- Learning about foreign market opportunities
- Networking opportunities and potentially long-term business partners

# EYE actors

- **Intermediary Organisations (IOs)**

Organisations implementing the programme on a local level. Currently over 150 in over 30 countries

IOs promote the programme, recruit and match entrepreneurs, pay EU contribution and support entrepreneurs during the exchange

- **Support Office**

Day to day management of the programme, help desk for applicants, promotion of the programme on European level



# Erasmus for Young Entrepreneurs



## How does it work in practice?

# Five steps exchange program





1. Application from New Entrepreneur  
(needs: business plan, CV, motivation)



OR

2. Host Entrepreneur states interest to participate  
(needs: CV and motivation)



3. Applications checked by Intermediary Organisation

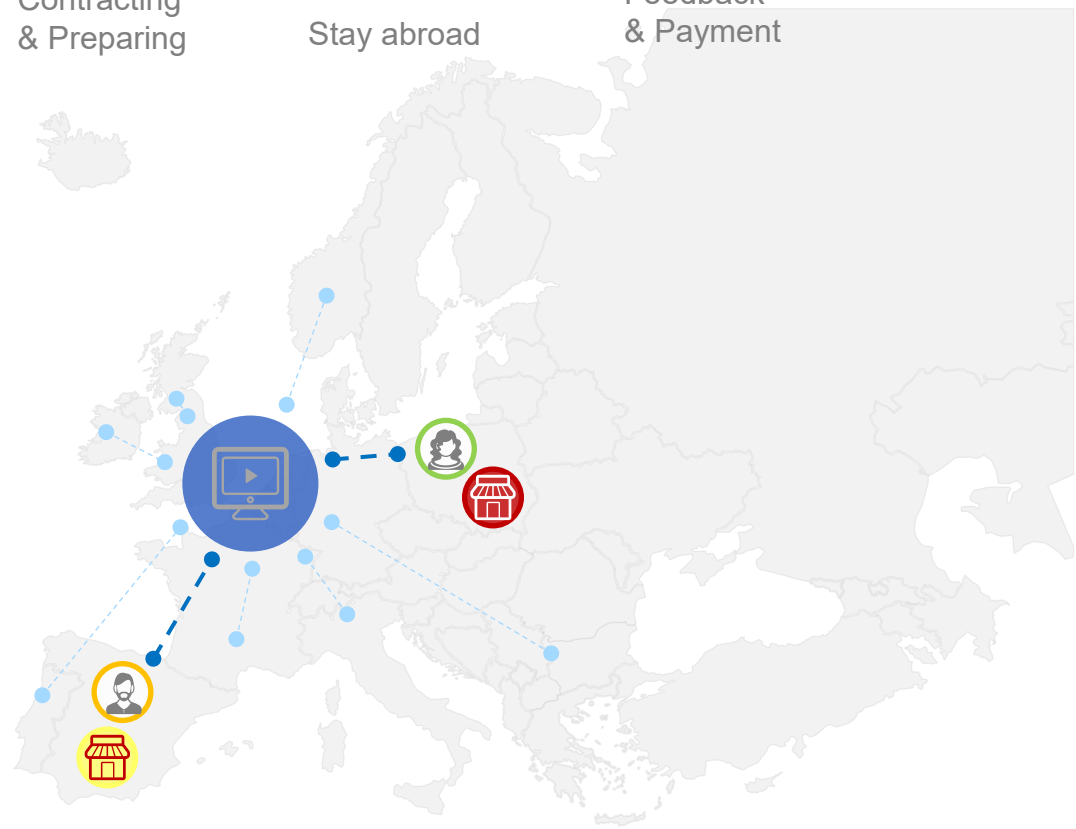


Admission to on-line catalogue on  
[www.erasmus-entrepreneurs.eu](http://www.erasmus-entrepreneurs.eu)





1. Entrepreneurs search for partners in the on-line-catalogue, themselves
2. IOs contact other IOs in other countries to "recruit" a suitable Entrepreneur
3. Automatic matching based on profiles



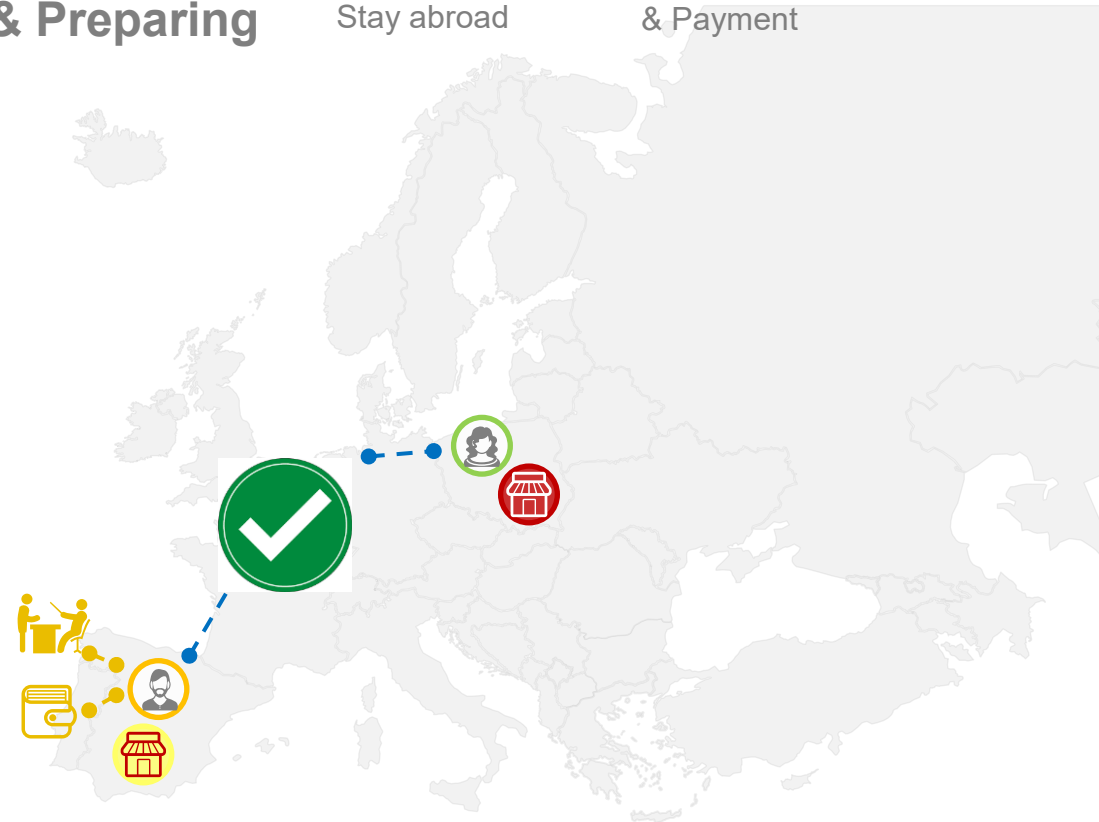
*Proposals are established*



1. Negotiations on duration, objectives and content

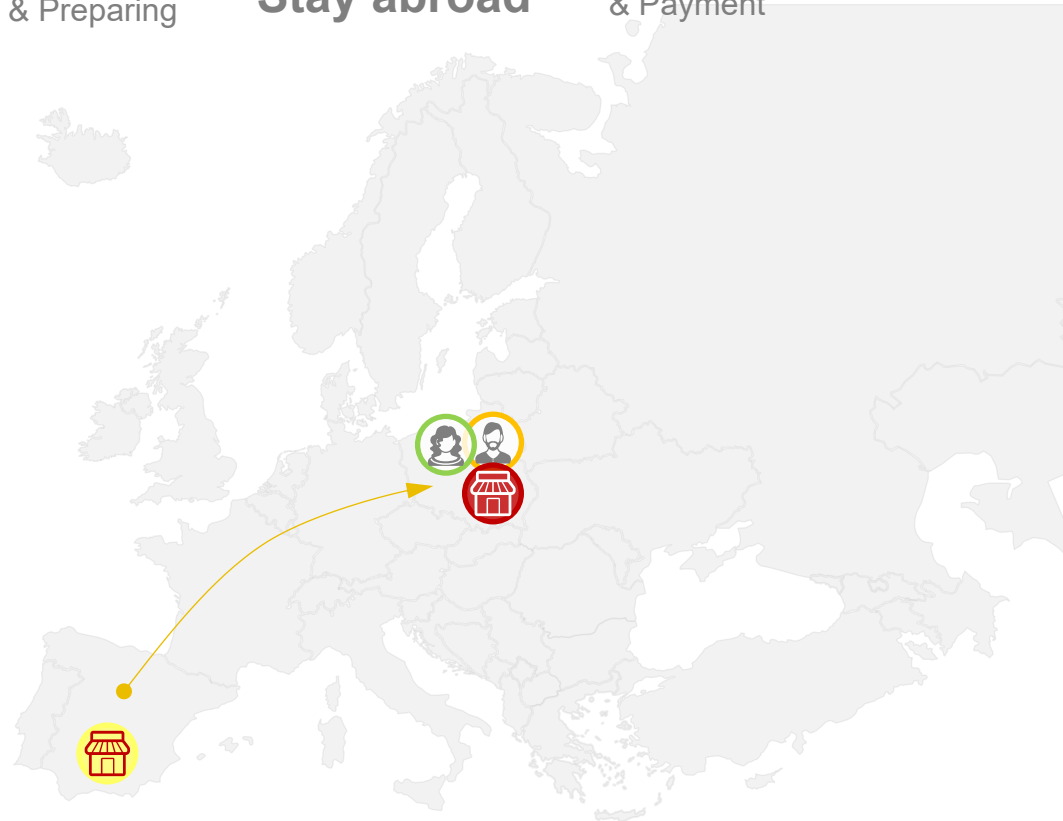
**NOT traineeship!**

2. Agreement on the content of the exchange
3. **New entrepreneur** does pre-departure induction
4. **New entrepreneur** receives a grant





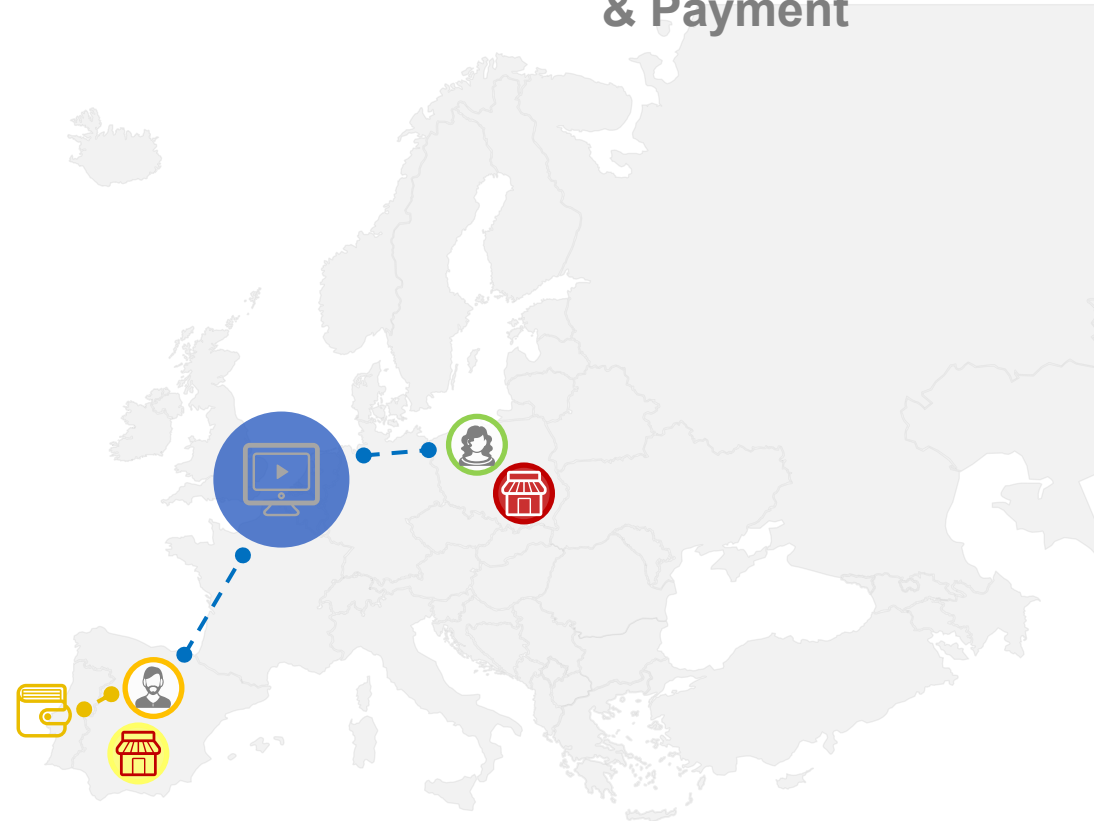
1. Duration: 1-6 months\*
2. On-the-job, Peer-to-peer training, working on concrete projects
3. On-site support provided to the New Entrepreneur by the Host Intermediary Organisation
4. Reporting about the exchange



\*Duration in destinations outside of Europe: 1-3 months



1. Electronic feedback questionnaires for Hosting Entrepreneur and New Entrepreneur
2. Final payment to New Entrepreneur upon successful completion
3. Reinsertion of Hosting Entrepreneur into the catalogue (if interested to continue)





## Countries of destination and NE allowance per month of stay (€)


Denmark, Lichtenstein, Norway, United States of America	1200
Singapore	1150
Ireland, United Kingdom	1100
Canada	1050
Austria, Finland, Iceland, Italy, Sweden	1000
France, Netherlands	950
Belgium, Germany, Luxembourg, Spain	900
Cyprus, Greece, Portugal, Armenia	850
Croatia, Estonia, Türkiye, Slovenia	800
Czech Republic, Georgia, Malta	750
Hungary, Latvia, Moldova, Slovakia	700
BiH, Bulgaria, North Macedonia, Lithuania, Montenegro, Romania, Serbia, Kosovo, Poland	650
Albania, Ukraine	600
Outermost Regions of EU, OCTs and Entrepreneurs with disabilities	1200



# Erasmus for Young Entrepreneurs



## Key achievements



**Proven concept:**  
almost 15 000  
business  
exchanges created

15 000

97%  
satisfaction

**Unlocking success:**  
97% of our alumni  
consider the  
exchange successful

+40

**Grand total:** over  
39 000 application  
from over 40  
countries

39 000  
applications

30%

**Companies created:**  
almost 30% of new  
entrepreneurs started a  
business after the  
exchange

**Over 50% of New  
Entrepreneurs are women!**

+50%

25%

**Business ventures:** 25% of  
hosts plans to set up a joint  
venture with new  
entrepreneur



## **EYE achievements**



- Addressing unemployment
- Delivering tangible entrepreneurial education
- Offering practical support to SMEs
- Strengthening Single Market connections
- Reinforcing entrepreneurial attitudes
- Creating new businesses
- Encouraging resilient companies, business development and innovation
- Contributing to green and digital transformation



# Erasmus for Young Entrepreneurs



## Where to get more information?



## Websites:

▶ [www.erasmus-entrepreneurs.eu](http://www.erasmus-entrepreneurs.eu)

▶ [SMP-COSME-2026-EYE](#)

## Social media:



# Call requirements

Ralph Diestelhorst and Artur Benedyktowicz  
Erasmus for Young Entrepreneurs, Unit I-02 SMP / SME pillar,  
Internal Market and Support to Standardisation, EISMEA



# Order of events

Call objectives

Core provisions of the call

How to apply



# Call Objectives

General objectives

Specific Objectives / Outcome

# General objective

Strengthening the network of Intermediary Organisations (IOs) implementing the EYE programme across Europe

- **selection of new consortia** which will act as local EYE contact points to recruiting and matching **new entrepreneurs (NE)** and host entrepreneurs (HE)
- ~ 30 IOs to be selected / ~ 10-15 projects

# Specific objectives

Contribute to making Europe more entrepreneurial by

1. Providing **on-the-job-training** for NEs with established HEs to facilitate a successful start-up, and development of their business ideas
2. Fostering **sharing of experience** and information between entrepreneurs on the obstacles and challenges of starting up and developing their businesses
3. **Enhancing market access** and identification of potential partners for new and established entrepreneurs in other participating countries
4. Supporting **networking** between entrepreneurs from different participating countries by building on knowledge and experience
5. Contributing to fostering the creation of **sustainable, digital and resilient businesses**

# Expected outcome

- Further **develop a network** of NEs, HEs and Intermediary Organisations (IOs)
- Enabling **NEs to work alongside and learn from HEs** in another participating country, thus facilitating the matching between new and established entrepreneurs across borders
- Support the creation of **new businesses**, joint ventures and spin-off companies and foster cross-border business cooperation
- Enhancing **the international activities and innovation potential** of HEs.

min. NUMBER of entrepreneurs at project level	
“Large” project	350 (max. grant EUR 1,500.000 M)
“Small” project	175 (max. grant EUR 750.000)

# Target groups



## (a) **Compulsory** target groups:

- include entrepreneurs who propose “*sustainable/green*” and “*digital*” business models
- Promote *female* entrepreneurs, both NEs and HEs (*no specific target*)

## (b) **Optional** target groups:

- suggest an indicative target of entrepreneurs from *underrepresented* countries
  - NEs from SMP participating countries to established entrepreneurs in *non-SMP countries* (Canada, Singapore, UK, and USA):

Specific rules apply (duration, matching)



# Call provisions

The Selection Process: Admissibility, eligibility, exclusion, selection, award criteria (indicative)

Main contractual Deliverables

Indicative Financial Provisions

# The selection process

Admissibility, eligibility, exclusion, selection, award  
criteria (indicative)

# Eligibility - Who can participate in the call

- Applicants must be
  - **legal entities** (public or private bodies)
  - established in one of the **eligible countries**
    - European Union (EU)
    - Non-EU countries: listed EEA countries and countries associated to the SME part of the Single Market Programme or countries which are in ongoing negotiations for an association agreement and where the agreement enters into force before grant signature
    - Non-exhaustive list of type of organization available in section 6.  
*Eligibility/Eligible participants (eligible countries)*

# Exclusion

Applicants must confirm, at the application stage, that they are not in one of the situations specified in section 7. *Financial and operational capacity and exclusion* (e.g. bankruptcy, guilty of grave professional misconduct, committed fraud, corruption, ...)

Those participants will be excluded.

*For details, see Articles 138 and 143 of EU Financial Regulation [2024/2509](#).*

# Selection

## Financial capacity:

stable and sufficient resources (grant preparation); see [Rules for Legal Entity Validation, LEAR Appointment and Financial Capacity Assessment](#).

## Operational capacity:

Know-how, qualifications and resources / 'Quality' award criterion (-> competence and experience of the applicants and their project teams)

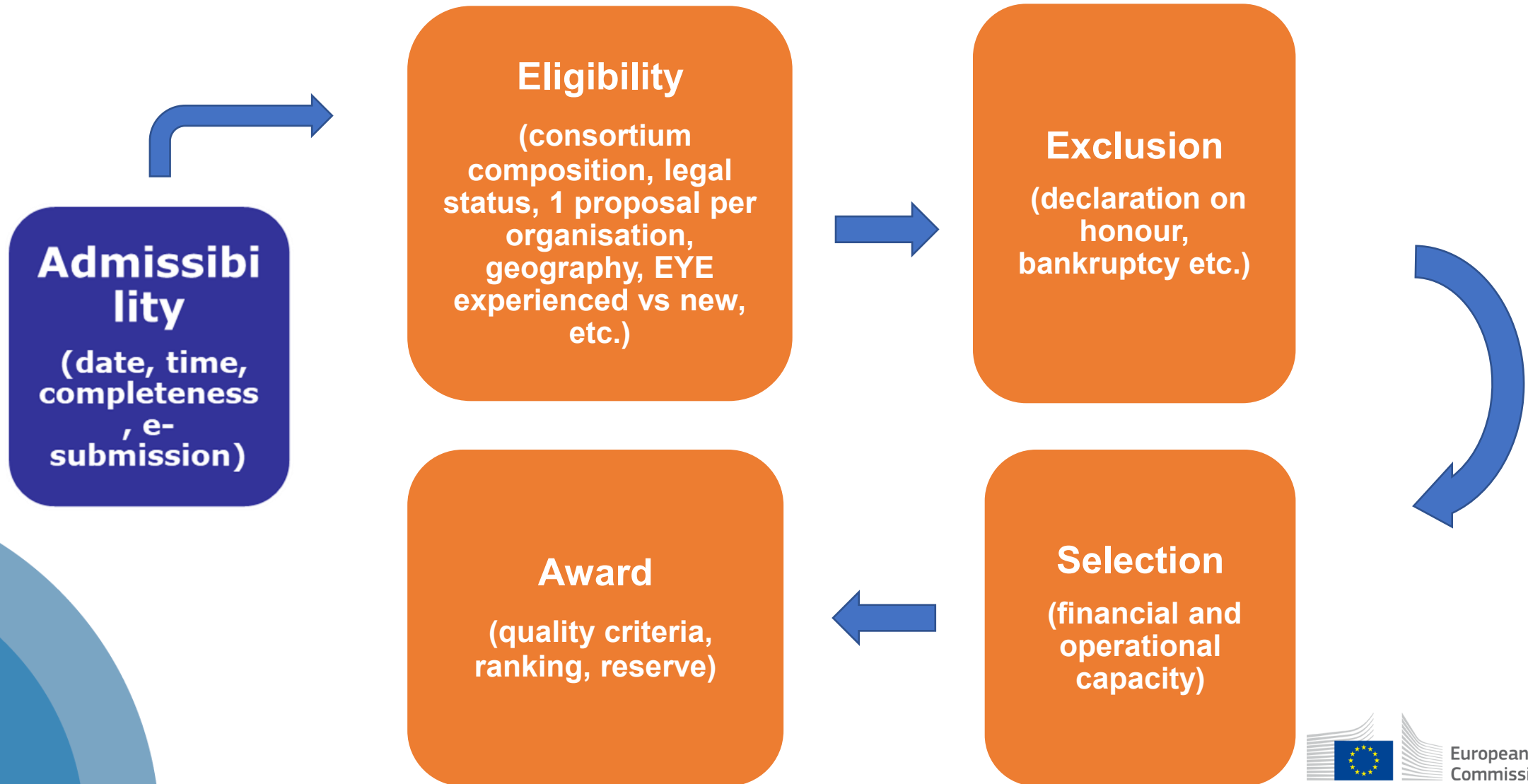
**core** activities must be business support services to start-ups or young entrepreneurs

# Award Criteria

Award criteria	Minimum pass score	Maximum score
Relevance	16	30
Quality — Project design and implementation	16	30
Quality — Project team and cooperation arrangements	16	30
Impact	6	10
<b>Overall (pass) scores</b>	<b>70</b>	<b>100</b>

- Minimum score: overall score of 70% + 50% of each criterion.
- For details, please check the award criteria in the Call text (section 9. Award criteria).

# The Successive Stages of the Selection Process



# Main Contractual “Deliverables”

Reports

Meetings

Other

# Essentials meetings to be attended during implementation

- Mandatory participation of all partners in **3 (!) Network Meetings** (2027: February/March and September/October + 2028: February/March = 3 per project duration) + separate training for Newcomers
- ***Mid-term review meetings***: in case of convocation by the EISMEA, all partners in the consortium are requested to attend (usually mid-way).
- Meetings are, by default, **in person** (exceptions may apply)

# Reports

- **Not linked to a payment:** *(call section Milestones and deliverables)*
  - 2 Progress reports (in month 9 and month 17)
- **Linked to a payment:**
  - Final Technical Implementation Report and Financial Statements (final payment)

# Others

**Deliverables** (*call section Milestones and deliverables*)

- **2x Success stories** (cumulative, min. 10 in total): months 12, 24
- *please use the format available in the intranet of the EYE programme website*
- **Cooperation with other business providers**

**Milestones:**

- ***Communication and dissemination plan*** -> month 4 (document for internal consortium use) -> detailing the communication plan of the proposal

# Indicative Financial Provisions

General funding provisions

Financial Support to New Entrepreneurs: Specific rules

Payments

Type of projects

# General funding provisions

Max. EU contribution  
to **programme  
management costs:**

**75%**

**of total budget**

## Financial Support to Third Parties

- **Payments to NEs:**

EISMEA reimburses up to **100%** of financial support to 3<sup>rd</sup> parties, i.e., paid **to new entrepreneurs** – with a maximum of EUR 7,200 per NE for max. 6 months duration per NE

- **Min. NE budget:**

*55% of the estimated **max. grant** to be reserved for NEs (FSTP)*

# Specific rules for payments to new entrepreneurs (financial support to 3<sup>rd</sup> parties)

- Financial assistance to New Entrepreneurs is a **must**.
- The Implementation Manual for Intermediary Organisations (Quality Manual, Annex 1), specifies the maximum monthly allowances *by host country* (see also [EC Decision](#) from 3 April 2024) – *Applicable Annex 1b*.
- The NE budget is to be “budgeted” for the partner who will execute the payments.
  - Payments by 1 IO on behalf of another IO are possible, *in duly justified cases*.

# Payments

Payments	Conditions
Pre-financing	float of normally 70% of the maximum grant amount
Final payment (of balance)	On the basis of the approved final report and the financial statements

**No interim payment, no additional payment!**



# How to apply

How to use the tool – application process

Application Forms and how to encode

# Application Process

a) all participants need to create an EU-Login **user account**.

Register your organisation in the Participant Register. Use the 9-digit participant identification code (PIC) for drafting and submission.

b) submit the proposal in 3 parts:

- **Part A** = administrative information about the applicant organisations (online)
- **Part B** = technical content of the proposal = ***Application Form Part B***
- **Annexes** (*detailed budget, Specific Annex 5 including profiles (qualifications and experience) of the proposed staff instead of CVs, list of previous projects as part of the Application Form Part B*)

# Application Form Part B

- Application Form Part B = **standardised template AND**
- **Annex 5** of the Application Form Part B = applicants have to provide specific information that is **essential** to respond appropriately to the requirements of this call for proposals Erasmus for Young Entrepreneurs.

Please respect the **specifications** as to **how and where** to encode which type of information (call document section 14 - detailed explanation)



# Application Form Part B = 2 forms

- Application Form Part B (technical description) = standardised template (download MS Word file from **submission system**, fill and upload PDF)

- Annex 5 = **EYE specific** additional information to Part B
- Download MS Word file from **EISMEA web**, fill and upload as PDF under “**Other Annexes**”

- How, where and what to fill: **call section 14. Specific instructions for submission of Part B**

## 14. Specific instructions for submission of Application Form Part B

The Application Form Part B is composed of two forms:

- The **Application Form Part B** is a standardised template for all calls for proposals under the Single Market Programme and beyond.
- Therefore, in **Annex 5 - Additional information to Application Form Part B** applicants have to provide specific information that is essential to respond appropriately to the requirements of this call for proposals Erasmus for Young Entrepreneurs.

Table of contents in Application Forms	Application Form Part B Guidance comments (if any)	Annex 5 - Additional information to Application Form Part B Guidance comments (if any)
PROJECT SUMMARY	Fill (be concise)	N.A.
1. RELEVANCE		
1.1 Background and general objectives	Fill	N.A.
1.2 Needs analysis and specific objectives	Fill; including the overall relationship target	Fill; provide, above all: <ul style="list-style-type: none"> <li>- detailed planned outcomes, i.e. breakdown between number of NEs and HEs matched (of all types of entrepreneurs requested under this call – compulsory/optional) and the number of recruited entrepreneurs (NEs and HEs)<sup>(50)</sup></li> <li>- Periodic objectives</li> </ul>

<sup>(50)</sup> Recruited is to be understood as registered in the EYE IT tool, i.e. applications of interested entrepreneurs were assessed favourably by the IOs, so that these entrepreneurs are accepted and can be matched with others.

Single Market Programme (SMP COSM)  
Application Form  
Administrative Forms (Part A)  
Technical Description (Part B)  
(SMP COSME Standard)

Annex 5 - Erasmus for Young Entrepreneurs SMP-COSME 2020-EYE NAME (Project acronym)

▲ This document is to be filled only in the sections as specified below. Other information has to be provided in the Application Form Part B itself.

▲ It requests essential complementary information to the Application Form Part B.

▲ It has to be submitted in the submission tool as PDF under "Other Annexes".



Single Market Programme (SMP COSME)  
Call for proposals  
Erasmus for Young Entrepreneurs  
(SMP-COSME-2020-EYE)

Annex 5 –  
Additional information to Application Form Part B  
(technical description of the project)

Annex 5 - Erasmus for Young Entrepreneurs SMP-COSME 2020-EYE NAME (Project acronym)

**1. RELEVANCE**

**1.1 Background and general objectives**  
Please fill Application Form Part B only.

**1.2 Needs analysis and specific objectives**  
In addition to completing this section in Application Form Part B, please fill-in below tables. Please read the explanation below:  
The proposals must define a clear objective in terms of entrepreneurs involved in successful relationships, with a breakdown between NEs (new entrepreneurs) and HEs (host entrepreneurs). The objectives must be detailed in the table below and must correspond to the Call document section 2.2 Themes and Priorities of the call for proposals:

Entrepreneur	Country	No. of Relationships <sup>1</sup>		No. of recruited entrepreneurs	
		NE	HE	NE	HE
Entrepreneur 1 (L1)					
Entrepreneur 2 (O100)					
Entrepreneur 3 (O100)					
Entrepreneur 4 (O100)					
Entrepreneur 5 (O100)					
Entrepreneur 6 (O100)					
Entrepreneur 7 (O100)					
Entrepreneur 8 (O100)					
Entrepreneur 9 (O100)					
Entrepreneur 10 (O100)					
TOTAL					
Total no. of Relationships <sup>2</sup>				Total number of recruited entrepreneurs	

<sup>1</sup>Recruited is to be understood as registered in the EYE IT tool, i.e. applications of interested entrepreneurs were assessed favourably by the IOs, so that these entrepreneurs are accepted.

<sup>2</sup>This figure must respect the maximum relationship number as requested in the call text section Expected results at project level. In case of underperformance, an automatic reduction from the grant could be applied in accordance with article 28 of the model grant agreement. This implies possible reductions of the accepted EU contribution of individual beneficiaries.

# Questions?

**Call related, non-IT:** exclusively to [EISMEA-SMP-COSME-ENQUIRIES@ec.europa.eu](mailto:ENQUIRIES@ec.europa.eu)

Please indicate clearly the reference of the call and topic to which your question relates (see call cover page). [Topic Q&As](#) are available at the F&Tportal.

**Technical:** please use the IT Helpdesk [contact form](#) at the Funding & tender opportunities portal.

# Getting started – registering your organisation

Elin Sidzhimov

Legal and Financial Adviser, REA Central Validation Service – Validation planning TEAM

# Presentation outline

REA Central  
Validation Service

Registration of  
participants

Legal validation and  
Legal entity  
appointed  
representative  
(LEAR)

Communication

Guidance  
documents

# REA Central Validation Service (REA CVS)

- Verifies **legal existence and legal statuses** of entities
- Validates the appointment of **Legal Entity Appointed Representatives (LEARs)**
- Validates **legal changes** of validated entities
- Assesses **universal takeovers (UTROs)** of validated entities
- Encoding **Bank Account requests**
- Prepares the **Financial Capacity Assessment**
- Performs **ownership control assessments** for specific programmes
- Performs ex-post status verifications (e.g. **SME & MID cap status checks**)

### Is your organisation already registered? PIC search

Please check whether your organisation has already been registered. If so, no need to register it again.

### Register your organisation

To register your organisation or as a natural person, you need to login into the Portal or, if you are a new user, create your account.

Check what information you need to register in the Online Manual - and keep it to hand during the registration procedure. To start registration, click on the button below.

You can suspend the registration process at any time: the data entered can be saved as draft and you can continue your registration later. To return to your registration, please log in and get into My Organisation(s) in the My Area section. Incomplete, draft registrations are automatically deleted after one year.

Additionally, for actions where the SME status is an eligibility criterion (like, e.g. the EIC Accelerator) you must also carry out the SME self-assessment.

Should your project or tender be successfully evaluated, the registered data will be verified by the Central Validation Service team before the signature of the Grant Agreement or of the Framework Contract.

# How to register in the Participant Register

The screenshot shows the 'Participant Register' interface. At the top, there is a progress bar with six steps: 1. Identification (highlighted with a red location pin), 2. Organisation Data, 3. Legal Information, 4. Authorised Users, 5. Summary, and 6. Success. Below the progress bar, the 'Identification' section contains the following fields:

- Legal name \* (text input, 240 characters)
- Registration country \* (dropdown menu)
- Registration number (text input, 50 characters)
- VAT number \* (text input, 20 characters) with a toggle switch for 'not applicable' and a 500 character limit.

At the bottom of the form, there are two buttons: 'Review the Form' (in a red box) and 'Next'.

Identification

(e.g. Legal name, VAT number)



Organisation data



Legal information



Authorised users

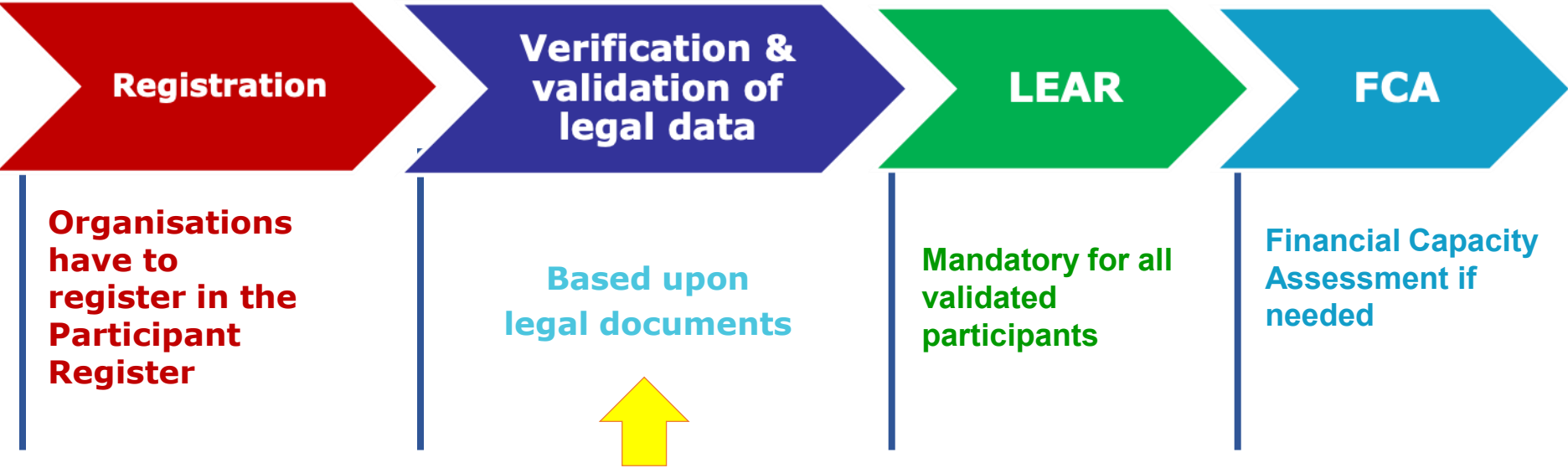
(e.g. Name, e-mail address of the self-registrant and the back-up)

Registration completed



New Participant Identification Code (PIC)  
in a "declared" status

# Validation Process Overview



COMMUNICATION VIA PARTICIPANT REGISTER

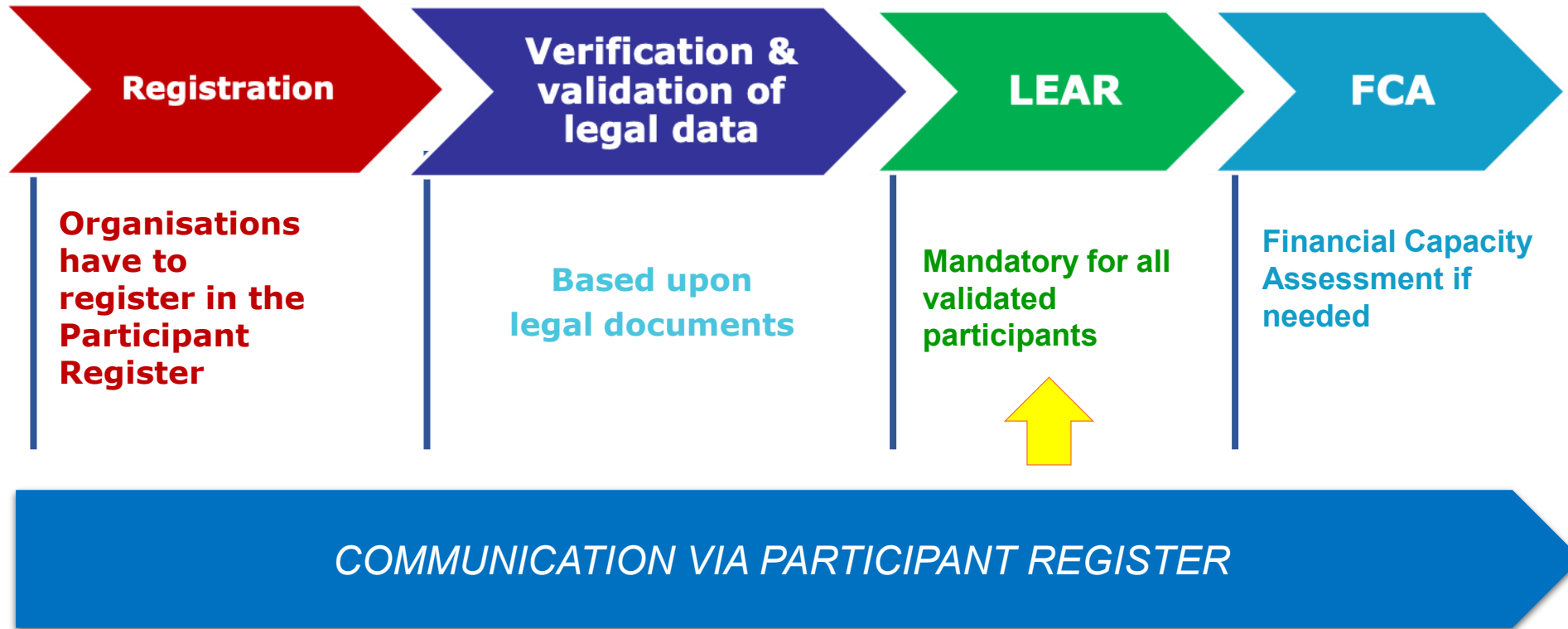
# Legal validation

- Registration data is verified by REA Central Validation Service before the signature of the Grant Agreement or the Contract
- The legal validation of a participant is done **once**, when the entity has to sign its first Grant Agreement or Contract and it is **reused** for future participations in EU grant and procurement actions
- Validation is always performed on the basis of supporting documents, in accordance to EU Financial Regulation and the [Rules on Legal Entity Validation, LEAR Appointment and Financial Capacity Assessment](#) for EU Grants and Tenders

# Legal validation documents

- ✓ **VAT extract** (< 1 year)
  - ✓ *If not registered for VAT – proof of VAT exemption*
- ✓ **Registration extract** (< 1 year) – for private law bodies
- ✓ **Law/decreed/decision** – for public law bodies
- ✓ **Treaty** – for international organisations
- ✓ **Statutes** – for non-profit organisations

## Validation Process Overview



# LEAR role and duties

The appointment of the Legal Entity Appointed Representative (LEAR) is mandatory:

The LEAR:

- Notifies the EU of changes in legal data/status
- Submits legal and financial documents if required
- Manages access rights of persons in the organisation (but *not* at the project level)
- Nominates 'Account Administrators' and individuals authorised to sign:
  - ✓ Contracts/grant agreements and their amendments (Legal signatories, i.e. **LSIGN**)
  - ✓ Financial statements (Financial signatories, i.e. **FSIGN**)

# LEAR appointment documents

1. LEAR appointment letter (duly signed by both the legal representative and the LEAR)
2. Official proof of identity (ID-card/passport with photo and signature) of the legal representative and the LEAR
3. Proof of empowerment of the legal representative

*Scanned version of these documents shall be uploaded in the Participant Register. Original of the LEAR appointment letter (1) must be kept in the entity's premises.*

# Communication

(e.g. request to submit legal documents or to appoint a LEAR)

European Commission <EC-NO-REPLY-GRANT-MANAGEMENT@nomail.ec.europa.eu>

to me ▾

## Europa / Funding & Tenders Portal notification

Dear User,

You have been granted the role of **Self Registrant** for the organisation arquicios.

In order to access your organisation data on the Funding & Tenders Portal/Supplier portal, you need to log in on the F&T Portal/Supplier Portal. If you did not have an EU Login yet, it was launched automatically for a separate e-mail with a hyperlink to finalise your account.

For more information on the Funding & Tenders Portal roles, please refer to the [Online Manual](#) if you participate in the [programmes managed on the Funding & Tenders Portal](#).

For more information on the roles for e-Procurement, please refer to the [e-Procurement wiki page](#), if you participate in a tender call.

With kind regards,

EU Single Electronic Data Interchange Area - F&T Portal team

This email has been auto-generated. Please do not reply to this account. Your email will not be read. For any inquiries please contact the Grants Procurement Systems Support +32 (2) 29 71063 or [EC-FUNDING-TENDER-SERVICE-DESK@ec.europa.eu](mailto:EC-FUNDING-TENDER-SERVICE-DESK@ec.europa.eu).

All communication is exclusively managed through the Participant Register

# Access lost to a declared or valid PIC

## Declared PIC

- In case the self-registrant left the organisation and no one has access to a declared PIC – a new PIC needs to be created and REA CVS informed

## Valid PIC

- If the LEAR is not available anymore and there are no Account Administrators, a new LEAR needs to be appointed – LEAR recovery procedure

<https://ec.europa.eu/research/participants/urf/lear-recovery/request/>

# Guidance documents



Rules on Legal validation, LEAR appointment and financial capacity assessment:

[https://ec.europa.eu/info/funding-tenders/opportunities/docs/2021-2027/common/guidance/rules-lev-lear-fca\\_en.pdf](https://ec.europa.eu/info/funding-tenders/opportunities/docs/2021-2027/common/guidance/rules-lev-lear-fca_en.pdf)



How to register in the Participant Register:

<https://webgate.ec.europa.eu/funding-tenders-opportunities/display/OM/Online+Manual>



Online Manual, IT How to, IT and RES Helpdesk and specific FAQs on the Funding and Tenders Portal:

<https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/support/support>



Legal notice on the Funding and Tenders Portal (terms and conditions, data protection):

<https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/support/legalnotice>

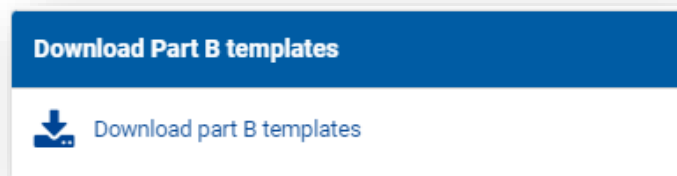
# Financial provisions of the call

Alain Schoonjans and Anna Batra

Financial Officer, C.01.2 Operational Finance -Department I, EISMEA



# Financial documents for submission

- **Summarized budget table (Application Form Part A – manually filled online)**
- **Detailed budget table (Annex to Application Form Part B – in template to be uploaded in allowed format)**
  - financial data in both tables need to match – if not, Summarized budget table takes precedence
  - no paper (hard copy) submission – all submission is online!



**Part B and Annexes**

In this section you may upload the technical annex of the proposal (in PDF format only) and any other requested attachments. ?

Part B	?	Upload 
Detailed Budget Table	?	Upload 



# Detailed budget template

Add New Line

**EU GRANTS DETAILED BUDGET TABLE (ACTION GRANTS)**

Project number:	123456789
Project acronym:	TEST
Participant short name:	Project Test
Participant PIC:	123456789

ATTENTION: This table should be filled out one per participant (beneficiary, affiliated entity)  
 ATTENTION: This table may ONLY contain eligible costs (i.e. costs that comply with the eligibility rules of the grant agreement that is part of your call document). At proposal stage and during grant preparation  
 ATTENTION: List each budgeted cost item ONLY once in this table, for the main WP.  
 ATTENTION: White cells mean that you are required to enter data. Blue cells are calculated automatically.

**EU PROJECT BUDGET TABLE (PER PARTICIPANT)**

**PROJECT COSTS**

**A. Personnel costs**

Type of cost [eligible/other]	Costs [total costs]		Total [EUR]
	Rate [annual]	Time [month/other of work on the contract]	
a	b	c	d = a * b
<b>WORK PACKAGE 1</b>			
<b>NAME 1</b>			
<b>A.1 Employer (or equivalent)</b>			
Select a staff category	eligible	1.00	1.00
Select a staff category	eligible	1.00	1.00
<b>Other</b>			
[category 1]	eligible	1.00	1.00
[category 2]	eligible	1.00	1.00
<b>Total employer (or equivalent)</b>			<b>0.00</b>
<b>A.2 + A.3 Natural persons under direct contract and seconded persons</b>			
Select a staff category	eligible	1.00	1.00
Select a staff category	eligible	1.00	1.00
<b>Other</b>			
[category 1]	eligible	1.00	1.00
[category 2]	eligible	1.00	1.00
<b>Total natural persons under direct contract and seconded persons</b>			<b>0.00</b>
<b>A.4 SME owners and natural person beneficiaries without salary</b>			

1. Instructions | 2. Start | **3. Detailed table** | 4. Consolid table (participant) | 5. Consolid table (grant)

## Sheet 3. Detailed table

- **Complete 1 Detailed budget table per each member or affiliated entity! HOW?**
- If no cost in a certain category – box to be left empty
- Eligible costs only
- List each item only once
- List each costs in its main WP section
- Use your (best) estimates
- White cells: data to enter / Blue cells: auto-calculated



# Detailed budget table – **per beneficiary**

## Project costs

- A. Personnel costs
- B. Subcontracting
- C. Purchase costs
- D. Other cost categories (FSTP)
- E. Indirect costs

## Project income

- EU contribution
- Revenues and contributions by third parties
- Own resources

# A. Personnel costs

## A.1 Employees (or equivalent)

- **Eligible personnel:** employment contract (or equivalent) with the beneficiary + assigned to the action;
- **Eligible costs:** salaries, social security contributions, taxes and other costs linked to the remuneration  
(if arise from national law or the employment contract + **actually incurred**).
- **Calculation:** daily rate for the person x number of day-equivalents worked on the action
  - **Daily rate:** annual personnel costs for the person / **215 days**
- **Monthly rates** for each person who will work on the action to be presented in the Detailed budget table.
  - Reporting: **Daily rates** x Number of day-equivalents worked on the action (rounded to the nearest half day)!

# A. Personnel costs

## A.2 Natural persons under a direct contract and A.3 Seconded persons

- **Natural persons under direct contract** (not employment): civil, free-lance or expert
- **Eligibility rules:**
  - Works under similar conditions as employees (supervision, office presence, etc);
  - Costs are not significantly different from those for personnel performing similar tasks;
  - Work results belong to the beneficiary;
  - Costs declared amount solely to remuneration + taxation costs for the person in question.
- **Seconded persons** by a third party against payment: temporary transfer of an employee from a third party (the employer) to the beneficiary

## ADDITIONAL INFORMATION ON UNIT COSTS AND CONTRIBUTIONS

**SME owners/natural person beneficiaries without salary** (Decision C(2020) 7115<sup>1</sup>)Type: unit costsUnits: days spent working on the action (rounded up or down to the nearest half-day)Amount per unit (daily rate): calculated according to the following formula:

{EUR 5 080 / 18 days = 282,22}

multiplied by

{country-specific correction coefficient of the country where the beneficiary is established}

The country-specific correction coefficients used are those set out in the Horizon Europe Work Programme (section Marie Skłodowska-Curie actions) in force at the time of the call (see [Portal Reference Documents](#)).

# A. Personnel costs

## A.4 SME owners and natural persons without salary

- **SME owners are eligible if:**
  - Owner/co-owner + beneficiary of the action + SME + not receiving a salary;
  - SME status declared in the Portal
- **Natural person beneficiaries:** beneficiaries that are natural persons not receiving a salary
- **Cost calculation method:**
  - Unit cost (daily rate) x number of day-equivalents worked on the action
  - Unit cost (daily rate) to be used: [Commission Decision C\(2020\)7715](#) as updated by Commission Decision C(2024)5328 or [Annex 2a](#)
    - [The country-specific correction coefficients](#)

## PROJECT COSTS

### A. Personnel costs

	Type of rate (monthly/other)	Costs (actual costs)			Total (EUR)		Also working for other work packages? YES/NO and which WP	Description of project role/activities/responsibilities
		Rate (amount)	Time (months/other of work on the action)					
		a	b	c = a * b				
<b>WORK PACKAGE 1</b>	<b>0</b>							
<b>A.1 Employees (or equivalent)</b>								
Senior experts/advisors/researchers	▼ monthly	0,00	0,00	<b>0,00</b>				
Administrative personnel	monthly	0,00	0,00	<b>0,00</b>				
Senior experts/advisors/researchers	monthly	0,00	0,00	<b>0,00</b>				
<b>Other</b>								
[category 1]	monthly	0,00	0,00	<b>0,00</b>				
[category 2]	monthly	0,00	0,00	<b>0,00</b>				
<b>Total employees (or equivalent)</b>				<b>0,00</b>				
<b>A.2 + A.3 Natural persons under direct contract and seconded persons</b>								
Select a staff category	monthly	0,00	0,00	<b>0,00</b>				
Select a staff category	monthly	0,00	0,00	<b>0,00</b>				
<b>Other</b>								
[category 1]	monthly	0,00	0,00	<b>0,00</b>				
[category 2]	monthly	0,00	0,00	<b>0,00</b>				
<b>Total natural persons under direct contract and seconded persons</b>				<b>0,00</b>				
<b>A.4 SME owners and natural person beneficiaries without salary</b>								
SME owners/natural person beneficiaries without salary	daily	0,00	0,00	<b>0,00</b>				
<b>Total SME owners and natural person beneficiaries without salary</b>				<b>0,00</b>				
<b>Total personnel for this WP</b>				<b>0,00</b>				

# Annex 5 – Additional information to Part B (technical description of the project)

- Tables to be filled:
  - 2.3 Project teams, staff and experts
  - 5. Others – Planned efforts (days) and Planned efforts (months)

## 2.3 Project teams, staff and experts

The first table in Application Form Part B is **not relevant**.

Please fill the below table **instead**:

Project teams and staff				
Describe the project teams and how they will work together to implement the project.				
List the staff included in the project budget (budget category A) by function/profile (e.g. project manager, senior expert/ advisor/ researcher, junior expert/ advisor/ researcher, trainers/ teachers, technical personnel, administrative personnel etc. – use the same profiles as in the detailed budget table, if any) and describe briefly their tasks. Provide CVs of all key actors (if required).				
Partner No and Acronym	Position of staff member in the organisation <sup>3</sup>	Summary of relevant skills and experience <sup>4</sup>	List of tasks and role <sup>5</sup> in the project	Allocation to the project according to detailed budget (% of FTE <sup>6</sup> )
1, (Coordinator) ABC				
2, XYZ				
3, XYZ				

## 5. OTHER

Please fill-in below table showing the efforts allocation per partner and Work Package (WP).

### Planned efforts (days)

- Proposals must include an aggregated overview on planned efforts (the below table on person-days might be useful for applicants).
- For Work Package leaders, please include "(L)" in the respective cells.
- Please follow the structure below:

Work package No.	WP1	WP2	WP3	WP4	Total
Co-ordinator	e.g. ABC (L)				
Partner 2		e.g. DEF (L)			
Partner 3					
Partner 4					
Partner 5					
Partner ...					
Add lines if necessary					
<b>TOTAL</b>					

Please use the **table below** to provide the person-days specified above in **person-months**. The later will be important for projects to be recommended for funding (grant preparation phase).

**Important:** Please calculate for each applicant according to the provisions applicable by national labour law and line with the model grant agreement. You can also calculate with a consortium average. In any case, please specify in this section the basis for your calculation.

### Planned efforts (months)

- Proposals must include an aggregated overview on planned efforts (person-months).
- For Work Package leaders, please include "(L)" in the respective cells.
- Please follow the structure below:

Work package No.	WP1	WP2	WP3	WP4	Total
Co-ordinator	e.g. ABC (L)				
Partner 2		e.g. DEF (L)			
Partner 3					
Partner 4					
Partner 5					
Partner ...					
Add lines if necessary					
<b>TOTAL</b>					

# B. Subcontracting

- **Subcontracted action tasks**, i.e. contracts for parts of the project described in the description of the action (DoA; Annex 1) that are not implemented by the beneficiary itself, but by a subcontractor.
- Autonomous - no direct supervision by the beneficiary (as opposed to in-house consultants);
- Allowed, under following conditions:
  - Limited: **NO core tasks of coordinator** (coordination and project management), **only specific tasks of the action**;
  - Only for **Work Package 2**, and here **only for the promotion of the programme (not for the recruitment of the entrepreneurs)** and optional for **Work package 5**;
  - Described in Annex 1;
  - Budgeted in Annex 2 or ex post approved;
  - If above 30% of total costs – must be justified in the application;
  - Can be declared only as actual costs incurred;
  - Best value for money or lowest price and No Conflict of interest!

# Application Form – Detailed budget table and Technical Description (Annex 1 Part B)

B. Subcontracting costs					
		Costs (actual costs)		Also used for other work packages? YES/NO and which WP	Description of subcontracted project tasks/activities
WORK PACKAGE 1	0				
	1 [Subcontract short name]	0,00			
	2 [Subcontract short name]	0,00			
	<b>Total subcontracting for this WP</b>	<b>0,00</b>			

## Subcontracting

### Subcontracting

Give details on subcontracted project tasks (if any) and explain the reasons why (as opposed to direct implementation by the Beneficiaries/Affiliated Entities).

Subcontracting — Subcontracting means the implementation of ‘action tasks’, i.e. specific tasks which are part of the EU grant and are described in Annex 1 of the Grant Agreement.

**Note:** Subcontracting concerns the outsourcing of a part of the project to a party outside the consortium. It is not simply about purchasing goods or services. We normally expect that the participants have sufficient operational capacity to implement the project activities themselves. Subcontracting should therefore be exceptional.

Include only subcontracts that comply with the rules (i.e. best value for money and no conflict of interest; no subcontracting of coordinator tasks).

Work Package No	Subcontract No ( <u>continuous</u> numbering linked to WP)	Subcontract Name ( <u>subcontracted</u> action tasks)	Description (including task number <u>and</u> <u>BEN/AE</u> to which it is linked)	Estimated Costs (EUR)	Justification ( <u>why</u> is subcontracting necessary?)	Best-Value-for-Money ( <u>how</u> do you intend to ensure it?)
	S1.1					
	S1.2					

Other issues:

If subcontracting for the project goes beyond 30% of the total eligible costs, give specific reasons.

Insert text

# C. Purchase costs

## Purchase contracts:

Ordinary contract for services, works (i.e. buildings) or goods (e.g. equipment), needed to carry out the action, including the purchase of consumables and supplies

- The contracts DO NOT cover the implementation of action tasks, but they are necessary to implement action tasks by beneficiaries
- Do not have to be indicated in Annex 1

## Sub-categories:

C.1 Travel costs and related subsistence allowances

C.2 Equipment

C.3 Other goods, works and services

# C.1 Travel, accommodation and subsistence

## Eligibility rules:

- Budgeted only for the personnel working on the action;
- Be justified: necessary under the action, planned in the description of the action, supported by the relevant documents, made following the usual practice of the beneficiary
- Must be budgeted as **UNIT costs** (pre-fixed amount)
- For Unit costs, values from the [Commission Decision C\(2021\)35](#) as amended by the Commission Decision C(2024)5405 or [Annex 2a](#).
  - Calculations for travel costs are made on the basis of the distance between the departure and arrival point -> [Flight and rail calculator](#) to be used
  - Accommodation and subsistence rates are fixed per each country.
  - Actual (incurred) costs only if the particular travel instance is not covered in the EC Decision above

## C. Purchase costs

### C.1 Travel and subsistence

	Costs (actual costs)	Costs (unit cost)			Also part of other work packages? YES/NO and which WP	Description (e.g. international/not international; place of activity/destination; number of days; number of persons (speakers, personnel and participants whose costs will be covered); transport means; average price per person; subsistence costs/daily allowances)
		Amount per unit	Number of units	Total (EUR)		
<b>WORK PACKAGE 1</b>	<b>0</b>					
	<b>Example: Consortium meetings</b>					
	Speakers					
	Travel costs	0,00	0,00	0,00		
	Accommodation costs	0,00	0,00	0,00		
	Subsistence costs	0,00	0,00	0,00		
	Personnel					
	Travel costs	0,00	0,00	0,00		
	Accommodation costs	0,00	0,00	0,00		
	Subsistence costs	0,00	0,00	0,00		
	Participants					
	Travel costs	0,00	0,00	0,00		
	Accommodation costs	0,00	0,00	0,00		
	Subsistence costs	0,00	0,00	0,00		
	<b>Total travel costs for this travel</b>	<b>0,00</b>				
	<b>Total accommodation costs for this travel</b>	<b>0,00</b>				
	<b>Total subsistence costs for this travel</b>	<b>0,00</b>				
	<b>Total travel</b>	<b>0,00</b>				
	<b>Total travel costs for this WP</b>	<b>0,00</b>				
	<b>Total accommodation costs for this WP</b>	<b>0,00</b>				
	<b>Total subsistence costs for this WP</b>	<b>0,00</b>				
	<b>Total travel for this WP</b>	<b>0,00</b>				
<b>WORK PACKAGE 2</b>	<b>0</b>					

# C.2 Equipment

- Basic rule: **Depreciation costs**
  - New or second-hand equipment
  - Renting and leasing of equipment
- **Eligibility rules:**
  - Corresponds to **DURATION of the action + RATE of actual use for the action;**
  - Recorded in the assets register and written off in accordance with international accounting standards or usual practice of the beneficiary
  - Costs for renting or leasing equipment:
    - Must not exceed depreciation costs of similar equipment;
    - They cannot include any financing fees.

# C.2 Equipment

C.2 Equipment							
WORK PACKAGE 1	0						
	C.2.1 Purchase (depreciation/full cost)						
	Costs (actual costs)					Also part of other work packages? YES/NO and which WP	Description of tasks/activities for which the equipment is needed
	Price	Depreciation method (e.g. 36 month or 60 month)	Number of months allocated to the action	Rate of use for the action (100% or less if used also for other purposes)	Total (EUR)		
	a	b	c	d	$e = (c/b * d) * a$		
1 [Equipment short name]	0,00	0	0,00	0%	0,00		
2 [Equipment short name]	0,00	0	0,00	0%	0,00		
3 [Equipment short name]	0,00	ATTENTION! Can be used only if full cost option in the grant agreement			0,00		
	<b>Total depreciation</b>				<b>0,00</b>		
	C.2.2 Rental and leasing (rate of use/full cost)						
	Costs (actual costs)				Also part of other work packages? YES/NO and which WP	Description of tasks/activities for which the equipment is needed	
	Monthly rent/fee	Number of months of use for the action		Rate of use for the action (100% or less if used also for other purposes)			Total (EUR)
	a	b		c			$d = a * b * c$
1 [Equipment short name]	0,00	0,00		0%	0,00		

# C.3 Other goods, works and services

## Eligibility rules:

- Purchased specifically for the implementation of the action;
- Best value for money or the lowest price;
- Declared **costs actually incurred**.

Examples: catering, meeting room rent, leaflets printing, consumables and supplies, dissemination, translations, publications, financial statements certificates, financial guarantees, etc.

C.3 Other goods, works and services					
WORK PACKAGE 1	0				
		Costs (actual costs)		Also part of other work packages? YES/NO and which WP	Description of tasks/activities for which the goods/services are needed; types of goods/services needed; how much
	Consumables	0,00			
	Conferences, seminars, workshops, trainings & events	0,00			
	Information & publications				
	Other expenses				
	1 IFR costs	0,00			
	2 Bank fees (pre-financing guarantee)	0,00			
	3 Audit fees (CFS)	0,00			
	4 Project evaluation	0,00			
	[5 short name other]	0,00			
	[6 short name other]	0,00			
	<b>Total goods, works and services for this WP</b>	<b>0,00</b>			

# Subcontractors vs purchase costs

Subcontracts	Purchases
Subcontracts concern the implementation of 'action tasks' described in Annex 1.	Purchases concern any other contracting cost (travel, equipment, goods, works and services) that are necessary for the beneficiaries to implement the work (can range from big equipment to petty goods) but do not constitute by themselves an action task described in Annex 1.
The price for the subcontracts will be declared as 'Subcontracting costs' in the financial statement.	The price for these contracts will be declared in one of the 'Purchase costs' columns in the financial statement.

# D.1 Financial support to third parties (FTSP)

- The financial assistance paid to **new entrepreneurs** in support of the costs linked to their expenditure for travel, accommodation, subsistence and other miscellaneous expenses occurred during a stay with the host entrepreneur in another participating country.
- FTSP costs are reimbursed at **100%**
- At least **55%** of the **estimated maximum grant amount per project** must be reserved for FSTP

D. Other cost categories						
D.1. Financial support to third parties						
WORK PACKAGE 1	NAME 1			Costs (unit cost)		
	Financial support to third parties	Costs (actual costs)	Amount per unit	Number of units	Total	
	1[Support scheme short name]					
	(divide scheme in parts if there are different subschemes or different unit costs, e.g. unit cost per host country)	0,00	0,00	0,00	0,00	
			Total financial support 1		0,00	

# D.1 Financial support to third parties (FTSP)

## Eligibility rules:

- **Unit cost** per third party (new entrepreneur) and host country
- Minimum **duration** of the exchange 1 month and a maximum 6 months (EYE unit cost) per third party (new entrepreneur);
- Maximum amount per third party (new entrepreneur) defined per host country and for a maximum duration of 6 months per entrepreneur;

**Calculation:** Monthly unit costs calculated per country (mentioned in Annex 2a) = Amount per month while staying in this country

- [Commission Decision](#) of 8/03/2022 (revised in April 2024) authorising the use of unit costs for the Erasmus for Young Entrepreneurs action under the Single Market Programme (2021-2027) [The same unit rates can be found in the Quality Manual (Annex)]

# Annex 5 – Additional information to Part B (technical description of the project)

## 1.2 Needs analysis and specific objectives

In addition to completing this section in Application Form Part B, please **fill-in below tables**. Please read the explanation below:

*The proposals must define a clear objective in terms of entrepreneurs involved in successful relationships, with **primary focus on NEs** (new entrepreneurs). HEs (host entrepreneurs) can be matched, too, but are not primary focus of this call for proposals. The objectives must be detailed in the table below and must correspond to the Call document section 2.2 Themes and Priorities of the call for proposals:*

		Planned outcomes			
Beneficiary	Country	No. of Relationships* (min. 85 NEs with Ukrainian citizenship)		No. of recruited <sup>1</sup> entrepreneurs	
		NE	HE	NE**	HE
Coordinator (LIO)					
Beneficiary 2 name					
Beneficiary 3 name					
Beneficiary 4 name					
Beneficiary 5 name					
Beneficiary 6 name					
Add lines if necessary					
<b>TOTAL</b>	N.A.				
<b>Total No. of Relationships</b>	N.A.			N.A.	N.A.
<b>Total No. of recruited entrepreneurs</b>	N.A.	N.A.			

# E. Indirect costs

## Running or operating costs (overheads)

- Not directly linked to the action implementation and not to be attributed directly to it;
- Example: stationery, rent of the office, utilities etc.;
- No breakdown of these costs is required.
- **7% flat rate of  $\Sigma$  A. Personnel costs + B. Subcontracting + C. Purchase costs + D. Other costs (FSTP)**

E. Indirect costs		Costs (flat-rate)	
ALL WORK PACKAGES	Total estimated direct costs (on which indirect cost flat-rate is based, see GA eligibility criteria)	0,00	
	Flat-rate (%)	7%	<b>ATTENTION!</b> Check that the rate is in line with the call conditions. Put 0% if you receive an EU Operating Grant and are not eligible to charge indirect costs*
	Total indirect costs	0,00	
Total indirect costs		0,00	
TOTAL COSTS PARTICIPANT		0,00	

# Project income

PROJECT INCOME		
<b>EU CONTRIBUTION (GRANT)</b>		
	Amount (EUR)	
Total costs	0,00	
Multiple funding rate (%) = $(a) + (d) + (e) + (f) + 75\% + b \cdot 75\% + (c) + (d) + (e) + (f) + 75\%$		
Maximum EU contribution	0,00	
Requested EU contribution	0,00	ATTENTION   In order to avoid rounding issues, please request 1 cent less than the maximum EU contribution.
<b>EU CONTRIBUTION</b>	<b>0,00</b>	
<b>REVENUES AND CONTRIBUTIONS BY THIRD PARTIES</b>		
<b>Revenues</b>		
<b>Income generated by the action</b>		
	Amount (EUR)	Description of the income (type of generated income and number of users, etc)
<b>ALL WORK PACKAGES</b>	Estimated income generated by the action	0,00
	<b>Total income generated by the action</b>	<b>0,00</b>
	<b>Revenues</b>	<b>0,00</b>
<b>In-kind contributions by third parties</b>		
<b>In-kind contributions by third parties</b>		
	Amount (EUR)	Description of the contribution (type of contribution, donor, purpose, etc)
<b>ALL WORK PACKAGES</b>	Estimated in-kind contributions by third parties	0,00
	<b>Total in-kind contributions</b>	<b>0,00</b>
	<b>In-kind contributions</b>	<b>0,00</b>
<b>Financial contributions by third parties</b>		
<b>Financial contributions by third parties</b>		
	Amount (EUR)	Description of the contribution (type of contribution, donor, purpose, etc)
<b>ALL WORK PACKAGES</b>	Estimated financial contributions by third parties	0,00
	<b>Total financial contributions</b>	<b>0,00</b>
	<b>Financial contributions</b>	<b>0,00</b>
<b>TOTAL REVENUES AND CONTRIBUTIONS BY THIRD PARTIES</b>	<b>0,00</b>	
<b>OWN RESOURCES</b>		
	Amount (EUR)	
	Own resources	0,00
	<b>OWN RESOURCES</b>	<b>0,00</b>
<b>TOTAL INCOME PARTICIPANT</b>	<b>0,00</b>	

**EU contribution (grant): 100% for FSTP and 75% for all other cost categories.**

Revenues and contributions by third parties:

- **income generated by the action** such as direct revenues or receipts (e.g. conference participants fees, sales of books);
- **financial contributions FROM third parties.**

**Own resources** or the own contribution of the beneficiary

# Payment arrangements

- Signature of Grant Agreement - **Prefinancing** to start working on the project (**70%** of the maximum grant amount) – *automatic process* (paid 30 days from entry into force/10 days before starting date whichever is the latest)
- **No interim payment**
- **Final report - Payment of the balance** based on the final technical and financial report approval (additional payment or recovery)

 All payments will be made to the **coordinator!**

# Useful Links

Annotated Grant Agreement:

[aga\\_en.pdf \(europa.eu\)](#)

SMP Model Grant Agreement:

[general-mga\\_smp\\_en.pdf \(europa.eu\)](#)

Template - Detailed budget table:

[SMP COSME Grants for Financial Support 75%](#)

Unit costs for travel:

[Calculate unit costs for eligible travel costs \(europa.eu\)](#)

Additional information on unit costs and contributions:

[Annex 2a and 2b](#)

# DISCLAIMER

**The contents and conditions of the grant agreement always prevail on any different information, which may be included in this document and/or in any formal or informal communication with the beneficiaries such as the approval of reports, exchange of emails, etc.**

# Thank you!

Erasmus for Young  
**Entrepreneurs**

**Got questions? Contact us at**

[EISMEA-SMP-COSME-ENQUIRIES@ec.europa.eu](mailto:EISMEA-SMP-COSME-ENQUIRIES@ec.europa.eu)

[Erasmus for Young Entrepreneurs webpage](#)

[Single Market Programme webpage](#)

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