HOW TO SELF-REGISTER FOR AN EU Login ACCOUNT

- 1. Follow this link <u>https://webgate.ec.europa.eu/cas</u> to get to the European Commission Authentication Service (EU Login) page
- 2. Click on Create an account :

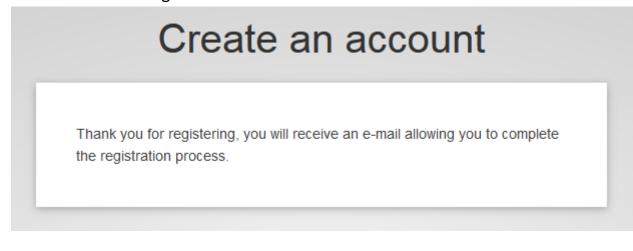
Sign in to continue	
Use your e-mail address	
Next	
Create an account	

3. On the next page, fill in your personal data:

Create an account	
Help for external users First name Last name E-mail	
Confirm e-mail E-mail language English (en)	
Enter the code	
By checking this box, you acknowledge that you have read and understood the <u>privacy statement</u>	

Create an account

Please make sure to enter a valid email address as the system will send you a confirmation message:



4. The message you will receive looks like this:

Dear Help DESK,

You have been registered in EU Login.

Your email address is help.desk@mail.com

To create your password, follow the link below:

<u>this link</u>

You have a maximum of 24 hr, starting from the time that this message was sent, to create your password, but you are encouraged to do so immediately if possible. After this time, you can make another request by following the same link: you will then need to re-enter your username and confirm your request.

If the above link does not work, you can copy the following address (make sure the complete address is copied!) and paste it into your browser's address bar:

https://webgate.ec.europa.eu/cas/init/initialisePasswordLogin.cgi? wayf.domain=external&wayf.remember=checked&wayf.submit=Select&uid=ndeskhel&resetCode=zuKkv8E1h8fISxJAWVdcziaOsHwIP9VzzqD3M2c19uuP

Instead of replying to this message, if you have a problem, please follow the help or contact information on the site where you were trying to register.

Note that it may take up to 5 minutes after reception of this mail before the above-mentioned site will recognize your registration.

Sent to you by EU Login

Please note that you have **24 hours** to follow the link provided to create a password or else the link expires and you will have to make another request.

Finally, when your account is active, you will be able to submit access rights requests through the AWAI Portal (<u>https://webgate.ec.europa.eu/agriportal/awaiportal</u>)